

# **Village of Romeoville**

*1050 W Romeo Rd*



## **Meeting Minutes**

**Wednesday, September 19, 2018**

**6:00 PM**

**Village Hall Board Room  
1050 W. Romeo Rd.**

### **Village Board - Workshop Meeting**

**1. CALL TO ORDER-Roll Call**

**Present** 6 - Jose Chavez, Ken Griffin, Dave Richards, Brian A. Clancy Sr., John Noak, and  
Trustee Lourdes Aguirre

**Absent** 1 - Linda Palmiter

**2. POSTING OF COLORS-PLEDGE OF ALLEGIANCE****3. ITEMS FOR DISCUSSION**

[RES18-2578](#) **A Resolution to Enter into a Contract with Robert Juris and Associates for Architectural Services for Public Works Facility Enhancements**

Mr Bjork reported that Robert Juris and Associates had been selected to perform limited preliminary master planning for site improvements at the Public Works facility as well as preliminary designs for a new office building and has completed that preliminary work. In addition to the new building, enhancements include the construction of a maintenance garage facility which will provide access for work on larger trucks and equipment as well as indoor vehicle storage. Enhancements also include the creation of an employee computer work area to keep up with digitalization needs and trends, sign room, locker room, meeting room, lunch room and other improvements. This architectural firm is very experienced with an impressive portfolio and has completed many municipal projects over the years. The work provided for in the agreement includes the preparation of a site plan, structural drawings including foundation and framing plans, architectural drawings of the buildings, and improvements, mechanical, plumbing, electrical drawings, construction specifications for each, and contract documents. The costs total to a not to exceed amount of \$90,000.

Mr Gulden added that it became very evident during this past winter when several of our vehicles had issues and we had to send them out because of the height of our existing facilities, which took these trucks out of service for several days. That is a driving force for this project.

Trustee Chavez asked if this is for the main facility off of Route 53 and the response was yes.

Trustee Richards asked if this is for the master plan and the response was that this includes plans for the buildings. We hope to have renderings at a future date. Mr Gulden stated this is a master plan "on steroids" so that we can run a budget off of it.

Trustee Clancy asked if the lifts are going to be priced in the plan. Mr Bjork stated that we will be taking the existing lifts and we will be getting new lifts

as well.

[RES18-2579](#) **A Resolution Accepting a Proposal for a Pavement Evaluation Condition Assessment and Pavement Management Services from Applied Research Associates, Inc. (ARA).**

Mr Zabrocki stated that this is for a proposal for a pavement evaluation condition assessment and pavement management services from Applied Research Associates, Inc. He gave a brief overview of the program.

Trustee Chavez asked if they do density checks as well and Mr Zabrocki said that these vehicles do but we are not doing that on this project. We did this a few years back but he is not completely sold on this portion of the program.

[ORD18-1499](#) **An Ordinance Amending Chapter 42A of the Village Code of Ordinances (Administrative Adjudication)—Adding Specified Code of Ordinances Violations to Appendix to Chapter 42A**

Mr Vogel reported that this would allow certain violations of Village Codes to be enforced through the Village's administrative adjudication system under Chapter 42A. The Village would still retain the option to file complaints in court if it chose to do so. Those types of violations to be included are nuisances, housing/property maintenance, rental property inspections and residential rental property licensing and crime free housing.

Mayor Noak added the advantage is that this can be taken care of much more quickly.

Trustee Chavez asked if this will help in situations where back yards are not taken care of and Mr Vogel replied in theory this will do that. Mr Gulden stated that with regards to backyards, we need to have permission to go into the backyards to see the violations. Usually we have to get that from neighbors as the offenders will not let us into their yards.

[ORD18-1500](#) **An Ordinance Creating Chapter 121A—Home Kitchen and Cottage Food Operations**

Mr Vogel reported that this ordinance adopts the provisions of the Food Handling Regulation Enforcement Act as amended. Under the Act's provisions, small kitchen businesses may now operate without health department training, inspection or registration requirements. Eligible kitchen businesses under the Act are limited to sales of less than \$1,000/month. Products must be picked up by the customer and only potentially non hazardous foods may be produced and sold. All products must also be labeled as having been produced in a home kitchen.

Mayor Noak stated that we encourage all of our residents to start their own businesses. Hopefully this helps out.

[ORD18-1501](#) **An Ordinance Amending Chapter 43 of the Village Code of Ordinances (Fee Schedule)—Department of Community Development**

Mr Vogel reported that this ordinance codifies the waiver of inspection and review fees for solar and wind projects recently announced by the Village.

Trustee Chavez stated that there is a company soliciting in our municipality right now regarding this. There are several permits out there. Go to ComEd's website, they have some very good information out there. Please do the research before doing this.

#### **4. ADJOURNMENT**

**A motion was made by Griffin, seconded by Aguirre, that this Meeting be Adjourned at 6:24 p.m. The motion carried by the following vote:**

**Aye:** 5 - Chavez, Griffin, Richards, Clancy, and Aguirre

**Absent:** 1 - Palmiter

**Non-voting:** 1 - Noak