

COMMEMORATION PROGRAM

*Honor individuals that have made a
significant contribution or impact
on the community.*



In Tribute to
SPC John Doe
January 1, 1991 - December 31, 2010



Operation Enduring Freedom
Kandahar Province, Afghanistan

*"Let I keep my composure and say
I must remember somewhere out there
a person died for me today. As long as
must be war, I ask and I must answer
I worth dying for?" (Sgt. John Doe)*

Updated: 7/9/18

Village of
Romeoville
Where Community Matters

VILLAGE OF ROMEOVILLE COMMEMORATION PROGRAM

The Village of Romeoville is offering a unique opportunity for residents to honor a current or former community member through the Commemoration Program. The program is utilized as a way to recognize individuals that have made a significant contribution or impact on the community. The program offers numerous options including:

- Park Trees
- Park Benches
- Honorary Streets/Greenway or Other Public Space
- Permanent Buildings, Parks, Pavilions
- Fallen Heroes Memorial
- Memorial Brick Paver Program

The following does not apply to the Memorial Brick Paver Program.

APPLICATION PROCESS:

The nominator should complete the appropriate form, providing detailed information about the major accomplishments in which you believe qualifies your honoree for this commemoration. Nominators should list accomplishments and services provided to the community outside the honoree's job or scope of work. Please check area of contribution and complete the nomination statements. If the honoree's achievement is through a specific organization, please elaborate on the scope of service and any offices held, including dates with the organization. Information on personal, educational and business background is helpful. Only applicable for Honorary Streets and Permanent Buildings, Parks and Pavilions. The nominator must submit the completed form to the Committee.

The Committee will then make a recommendation to the Village Board. If approved for Honorary Streets and Permanent Buildings, Parks and Pavilions, a proclamation will be passed and presented to the family of the individual. Each application must meet the criteria as set forth, although meeting all criteria does not ensure naming rights. The Committee has the right to deny any application for any reason at any time or waive requirements as set forth. Applications with names or nick names that endorse or advocate religion or specific religious beliefs, have obscene connotations, or demean or attempt to intimidate any group based on the group's race, ethnicity, age, gender, disability, or sexual orientation will be denied.

GUIDELINES:

To qualify for the programs, the honoree must be a former or current Romeoville resident that has made a significant contribution or impact on the community, as well as meeting individual qualifications for each commemoration. The honoree must be in good standing with the Village. The Village has the right to conduct a background check to confirm the information provided.

SELECTION:

The completed form will be reviewed to determine if all criteria has been met. If all criteria has been met, the nominee's application will be forwarded to the Commemorative Program Committee which consists of an elected official, the Village Manager, a Village of Romeoville employee, a Non-profit representative and a Romeoville resident.

For Honorary Streets and Permanent Buildings, Parks and Pavilions, the Committee will review the honoree nomination based on the following categories and score accordingly. Based on the total points received, the Committee will determine if the honoree will receive the Commemoration.

- Impact to Community (up to 3 pts.)
- Financial Contribution (up to 3 pts.)
- Active Organization Participation (up to 4 pts.) Honoree must have been *actively* working within an organization, either currently or in the past.

NOTIFICATION:

If honoree is selected, the Committee will inform the nominator and the honoree via letter. The honoree will be honored at a Village Board meeting. Only applicable for Honorary Streets and Permanent Buildings, Parks and Pavilions.

PARK TREES

Commemorations can be made by purchasing a tree. Trees are 2.5" in diameter and a minimum of 6' in height (see mature dimensions of each tree below). The tree will be planted in a Village park with the final location selected by the Recreation Department, based on the donor's requests. An engraved paver will be placed at the base of the tree after growth has been established.

Qualifications:

Must be a former or current Romeoville resident and successfully passed a background check.

Cost:

The price of each commemorative tree is \$350 which includes the tree, delivery, installation, commemorative paver, and maintenance.



Tree Species:

Emerald Queen Norway Maple (50' h x 40' w)

Foliage: dark glossy green in summer, bright yellow in fall.

Crimson King Norway Maple (50' h x 40' w)

Foliage: rich maroon color throughout the year.

Sugar Maple (50' h x 50' w)

Foliage: green in summer, yellow in fall.

Shademaster Honeylocust (50' h x 30' w)

Foliage: dark green in summer, yellow in fall.

Redmond American Linden (60' h x 35' w)

Foliage: bright green in summer, pale yellow in fall.

Homestead Smoothleaf Elm (60' h x 35' w)

Foliage: dark green in summer, golden in fall.

Prairie Fire Crab (15' h x 20' w)

Foliage: red-purple in summer, red in fall. Flower: red.

Snowdrift Crab (20' h x 20' w)

Foliage: green in summer, yellow in fall.

Flower: red buds, white flower.

White Oak (60' h x 40' w)

Foliage: green to brown to rich red wine color

Red Oak (60' h x 45' w)

Foliage: glossy green in summer, red in fall.

Colorado Blue Spruce (60' h x 20' w)

Scotch Pine (50' h x 30' w)

PARK BENCHES

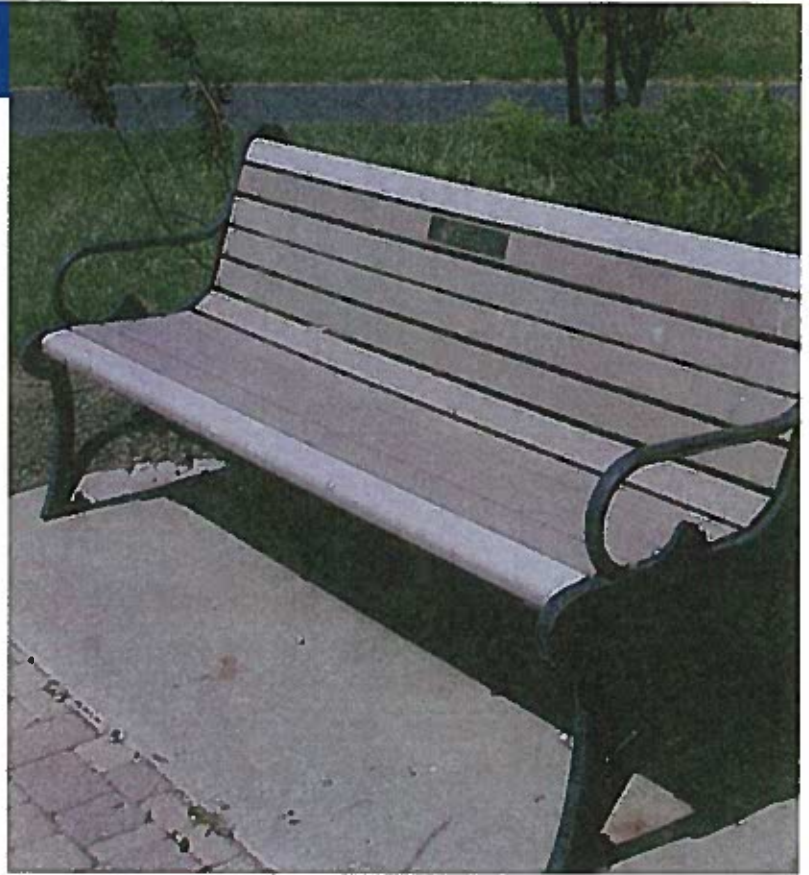
Park benches are 6' long and made of composition-recycled material with an oak look. The bench will be located in a Village park or other designated area within the community. The Village, taking into consideration the donor's requests, will select the final location.

Minimum Qualifications:

Must be a former or current Romeoville resident and successfully passed a background check.

Cost:

The price for each bench is \$950 and includes the bench itself, delivery, installation, a commemorative plaque, and maintenance.



HONORARY STREETS/GREENWAY OR OTHER PUBLIC SPACE

Streets can be named after individuals that have made a significant impact on the community. Streets will not be named after any business or commercial entity.

Minimum Qualifications:

- Former resident of Romeoville for over 20 years, or volunteered in Romeoville for more than 20 years.
- Individual must be deceased.
- Made a significant community impact through volunteerism or contributions.

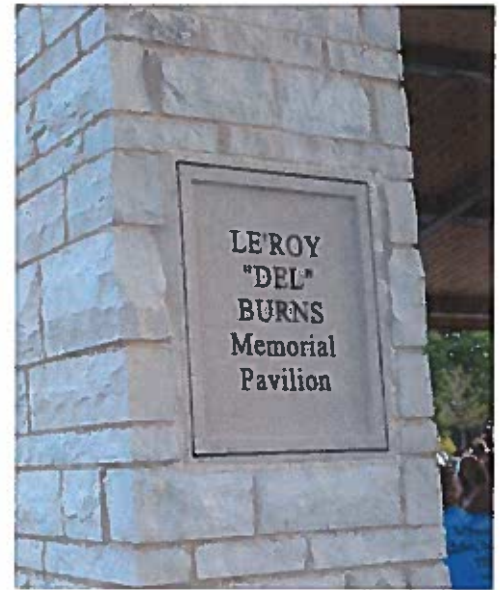


PERMANENT BUILDINGS, PARKS, PAVILIONS

Buildings, parks, pavilions and other permanent structures are named after individuals that have made a significant contribution or impact on the community.

Minimum Qualifications:

- Former resident of Romeoville for over 30 years, or volunteered in Romeoville for more than 20 years.
- Individual must be deceased.
- Individual has made a significant contribution or impact on the community.
- The submission must have three letters of recommendation on why the individual is deserving. Letters must be from someone that was directly impacted by the service provided by the individual.



FALLEN HEROES MEMORIAL

The Fallen Heroes Memorial is a section of the Edward "Doc" McCartan Veterans Memorial that honors the men and women who have served in one of the five branches of the armed forces and who made the ultimate sacrifice defending the freedoms of all Americans.

The memorial is a 12 x 15 plaque with a 5 x 7 metal photo and other service details.

Minimum Qualifications:

- Must have lost their life while on duty.
- Lived within the Village of Romeoville during their time of service.



VETERAN'S MEMORIAL BRICK PAVER PROGRAM

To honor the men and women who have served in one of the five branches of the armed forces, a paver program is available to recognize their accomplishments.

An 8 x 16 inch brick paver can be purchased to be placed within at the Edward "Doc" McCartan Veterans Memorial as a special tribute to your family member, loved one or friend who honorably served their country. The individual can be living or deceased.

Additional Pavers can also be purchased by individuals or businesses. Four options are available, ranging from \$60-\$70 per paver.





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Commemorative Program - Park Tree Application Form

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Step One

VILLAGE OF ROMEOVILLE COMMEMORATIVE PROGRAM

Park Tree Application Form

The Village of Romeoville is offering a unique opportunity for residents to honor a current or former community member through the Commemoration Program. The program is utilized as a way to recognize individuals that have made a significant contribution or impact on the community.

APPLICATION PROCESS

The nominator should complete and submit the form. The Committee will then make a recommendation to the Village Board. Each application must meet the criteria as set forth, although meeting all criteria does not ensure naming rights. The Committee has the right to deny any application for any reason at any time or waive requirements as set forth. Applications with names or nick names that endorse or advocate religion or specific religious beliefs, have obscene connotations, or demean or attempt to intimidate any group based on the group's race, ethnicity, age, gender, disability, or sexual orientation will be denied.

QUALIFICATIONS

To qualify, the honoree must be a former or current Romeoville resident and successfully passed a background check.

SELECTION

The completed form will be reviewed to determine if all criteria has been met. If all criteria has been met, the nominee's application will be forwarded to the Commemorative Program Committee which consists of an elected official, the Village Manager, a Village of Romeoville employee, a Non-profit representative and a Romeoville resident.

NOTIFICATION

If honoree is selected, the Committee will inform the nominator and the honoree via letter.



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Commemorative Program - Park Tree Application Form

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NOMINATOR INFORMATION

Name

Email Address

Address

City

State

Zip Code

Home Phone

Work Phone

Cell Phone

Name of Honoree

Relationship to Honoree

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HONOREE INFORMATION

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QUALIFICATIONS

Is honoree a current Romeoville resident?

☐ Yes

☐ No

If yes, please indicate the year the honoree moved to Romeoville:

Is honoree a former Romeoville resident?

☐ Yes

☐ No

If yes, please indicate the years that the honoree lived in Romeoville:

Please indicate the last four digits of driver's license number in order to complete the background check:

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Commemorative Program - Park Tree Application Form

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TREE SELECTION

Commemorations can be made by purchasing a tree. Park trees are \$350 and includes the tree, delivery, installation, commemorative paver and maintenance. The tree will be planted in a Village park with the final location selected by the Recreation Department, based on the nominator's requests. An engraved paver will be placed at the base of the tree after growth has been established.

Please select the tree species desired:

- | | |
|--|---|
| <input type="checkbox"/> Emerald Queen Norway Maple - 50'h x 40' w | <input type="checkbox"/> Prairie Fire Crab - 15'h x 20'w |
| <input type="checkbox"/> Crimson King Norway Maple - 50'h x 40' w | <input type="checkbox"/> Snowdrift Crab - 20'h x 20'w |
| <input type="checkbox"/> Sugar Maple - 50'h x 50'w | <input type="checkbox"/> White Oak - 60'h x 40'w |
| <input type="checkbox"/> Shademaster Honeylocust - 50'h x 30' w | <input type="checkbox"/> Red Oak - 60'h x 45'w |
| <input type="checkbox"/> Redmond American Linden - 60'h x 35'w | <input type="checkbox"/> Colorado Blue Spruce - 60'h x 20'w |
| <input type="checkbox"/> Homestead Smoothleaf Elm - 60'h x 35'w | <input type="checkbox"/> Scotch Pine - 50'h x 30'w |

A commemorative paver comes with park trees. Please select from the following paver options:

- ☐ In Loving Memory of
- ☐ In Honor of
- ☐ In Celebration of
- ☐ Other

If other, please consider the below wording for consideration on the paver:

Name of person to be engraved on paver:

Tree Location Preference:



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Commemorative Program - Park Tree Application Form

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CONDITIONS

Checking the box indicates that I certify that all statements and information furnished in this form are true, complete and correct to the best of my knowledge, and are made in good faith. I understand that statements or information furnished on this form are subject to verification and I agree to furnish supporting documents or information when requested.

☐ I have read and agree to the conditions.

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7. OFFICE USE ONLY

OFFICE USE ONLY

Date Approved:

Location:

Fee:

Date Payment Received:

Date Denied:

Reason for Denial:

Signature:

The completed form will be submitted via email for review and approval. For additional information, contact the Village of Romeoville at 815-886-7200.



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Commemorative Program - Park Bench Application Form

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VILLAGE OF ROMEOVILLE COMMEMORATIVE PROGRAM

Park Bench Application Form

The Village of Romeoville is offering a unique opportunity for residents to honor a current or former community member through the Commemoration Program. The program is utilized as a way to recognize individuals that have made a significant contribution or impact on the community.

APPLICATION PROCESS

The nominator should complete and submit the form. The Committee will then make a recommendation to the Village Board. Each application must meet the criteria as set forth, although meeting all criteria does not ensure naming rights. The Committee has the right to deny any application for any reason at any time or waive requirements as set forth. Applications with names or nick names that endorse or advocate religion or specific religious beliefs, have obscene connotations, or demean or attempt to intimidate any group based on the group's race, ethnicity, age, gender, disability, or sexual orientation will be denied.

QUALIFICATIONS

To qualify, the honoree must be a former or current Romeoville resident and successfully passed a background check.

SELECTION

The completed form will be reviewed to determine if all criteria has been met. If all criteria has been met, the honoree's application will be forwarded to the Commemorative Program Committee which consists of an elected official, the Village Manager, a Village of Romeoville employee, a non-profit representative and a Romeoville resident.

NOTIFICATION

If honoree is selected, the Committee will inform the nominator and the honoree via letter.



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Commemorative Program - Park Bench Application Form

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NOMINATOR INFORMATION

Name

Email Address

Address

City

State

Zip Code

Home Phone

Work Phone

Cell Phone

Honoree Name

Relationship to Honoree

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QUALIFICATIONS

Is honoree a current Romeoville resident?

- ☐ Yes
☐ No

If yes, please indicate the year the honoree moved to Romeoville:

Is honoree a former Romeoville resident?

- ☐ Yes
☐ No

If yes, please indicate the years that the honoree lived in Romeoville:

Please indicate the last four digits of driver's license number in order to complete the background check:

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Commemorations can be made by purchasing a park bench. Park Benches are \$950 and includes the bench, delivery, installation, a commemorative plaque, and maintenance. Park benches are 6' long and made of composition-recycled material with an oak look. The bench will be located in a Village park or other designated area within the community. The Village, taking into consideration the nominator's requests, will select the final location.

A commemorative plaque comes with park benches. Please select from the following plaque options:

- ☐ In Loving Memory of
- ☐ In Honor of
- ☐ In Celebration of
- ☐ Other

If other, please consider the below wording for consideration on the plaque:

Name of person to be engraved on plaque:

Park Bench Location Preference:

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Commemorative Program - Park Bench Application Form

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CONDITIONS

Checking the box indicates that I certify that all statements and information furnished in this form are true, complete and correct to the best of my knowledge, and are made in good faith. I understand that statements or information furnished on this form are subject to verification and I agree to furnish supporting documents or information when requested.

☐ I have read and agree to the conditions.

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OFFICE USE ONLY

Date Approved:

Location:

Date Denied:

Fee:

Date Payment Received:

Reason for Denial:

Signature:

The completed form will be submitted via email for review and approval. For additional information, contact the Village of Romeoville at 815-886-7200.



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Commemorative Program - Honorary Streets Application Form

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8. OFFICE USE ONLY

Step One

VILLAGE OF ROMEOVILLE COMMEMORATIVE PROGRAM

Honorary Streets Application Form

The Village of Romeoville is offering a unique opportunity for residents to honor a current or former community member through the Commemoration Program. The program is utilized as a way to recognize individuals that have made a significant contribution or impact on the community.

APPLICATION PROCESS

The nominator should complete the appropriate form, providing detailed information about the major accomplishments in which you believe qualifies your honoree for this commemoration. Nominators should list accomplishments and services provided to the community outside the honoree's job or scope of work. Please check area of contribution and complete the nomination statements. If the honoree's achievement is through a specific organization, please elaborate on the scope of service and any offices held, including dates with the organization. Information on personal, educational and business background is helpful. The nominator must complete and submit the form.

The Committee will then make a recommendation to the Village Board. If approved, a proclamation will be passed and presented to the family of the individual. Each application must meet the criteria as set forth, although meeting all criteria does not ensure naming rights. The Committee has the right to deny any application for any reason at any time or waive requirements as set forth. Applications with names or nick names that endorse or advocate religion or specific religious beliefs, have obscene connotations, or demean or attempt to intimidate any group based on the group's race, ethnicity, age, gender, disability, or sexual orientation will be denied.

QUALIFICATIONS

To qualify, the honoree must be deceased and had been a Romeoville resident for over 20 years, or volunteered in Romeoville for more than 20 years, as well as had made a significant contribution or impact on the community. The Village has the right to conduct a background check to confirm the information provided.

SELECTION

The completed form will be reviewed to determine if all criteria has been met, the nominee's application will be forwarded to the Commemorative Program Committee which consists of an elected official, the Village Manager, a Village of Romeoville employee, a Non-profit representative and a Romeoville resident.

For Honorary Streets and Permanent Buildings, Parks and Pavilions, the Committee will review the honoree nomination based on the following categories and score accordingly: Impact to Community (up to 3 pts.) Financial Contribution (up to 3 pts.) Active Organization Participation (up to 4 pts.) Based on total points received, the Committee will determine if the honoree will receive commemoration.

NOTIFICATION

If honoree is selected, the Committee will inform the nominator and the honoree via letter. The honoree will be honored at a Village Board meeting.

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OFFICE USE ONLY8. OFFICE USE ONLY**NOMINATOR INFORMATION****Name****Email Address****Address****City****State****Zip Code****Home Phone****Work Phone****Cell Phone****Honoree Name****Relationship to Honoree**[Go Back](#)

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QUALIFICATIONS

Is the honoree deceased?

- ☐ Yes
☐ No

Was the honoree a Romeoville resident for over 20 years?

- ☐ Yes
☐ No

If yes, please indicate the years of Romeoville residency:

Did the honoree volunteer in Romeoville for more than 20 years?

- ☐ Yes
☐ No

If yes, please indicate how many years the honoree volunteered in Romeoville:

Please indicate the last four digits of driver's license number in order to complete the background check:

Define Area of Contribution: Please check appropriate area (s) of community service:

- ☐ Humanitarian Service: Promotes social reform, human welfare, aids society through philanthropy, etc.
- ☐ Distinguished Public Service: Non-paid service through business, government, organizations, etc.
- ☐ Scholarly Service: Academic achievement or studies, etc. in making a difference for the greater good.
- ☐ Creative Attainment: Originality and expressiveness, etc. in making a difference for the greater good.
- ☐ Financial: Significant donations that help better the community.

NOMINATION STATEMENTS

How did this service make a positive difference in the community? Please list specific examples.

Please give a detailed description of the honoree's service as defined above. List each organization that the individual actively participated in. Please note, service should be outside of regular employment or job scope.

 [Enable Google Translate](#)

Streets can be named after individuals that have made a significant impact on the community. Streets will not be named after any business or commercial entity. Please describe how this individual made a significant impact on the community through volunteerism or contributions.

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Commemorative Program - Honorary Streets Application Form

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STREET SIGN PERSONALIZATION

Exact name of person to appear
on street sign:

Street Sign Location Preference:

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CONDITIONS

Checking the box indicates that I certify that all statements and information furnished in this form are true, complete and correct to the best of my knowledge, and are made in good faith. I understand that statements or information furnished on this form are subject to verification and I agree to furnish supporting documents or information when requested.

☐ I have read and agree to the conditions.

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NOMINATION REVIEW - FOR OFFICE USE ONLY

Does honoree meet residency requirements of over 20 years?

☐ Yes

☐ No

Does honoree meet volunteer requirements of over 20 years?

☐ Yes

☐ No

Please score all fields accordingly.

Impact to Community (Up to 3 pts.)

☐ Benefits one organization or group between 1-50 people (1 pt.)

☐ Benefits one organization or group 50+ people (2 pts.)

☐ Benefits entire community (3 pts.)

Active Organization Participation (Up to 4 pts.)

Please list each organization that the honoree was an active participant of. One point will be given for each organization for a maximum of 4 pts.

Organization

Organization

Organization

Organization

Major Financial Contribution (3 pts.)

☐ Contributed \$25,000 or more (3 pts.)

Total pts. for honoree

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Commemorative Program - Honorary Streets Application Form

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OFFICE USE ONLY

Date Approved:

Location:

Fee:

Date Payment Received:

Date Denied:

Reason for Denial:

Signature:

The completed form will be submitted via email for review and approval. For additional information, contact the Village of Romeoville at 815-886-7200.



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Commemorative Program - Permanent Buildings, Parks and Pavilions Application Form

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Step One

VILLAGE OF ROMEOVILLE COMMEMORATIVE PROGRAM

Permanent Buildings, Parks and Pavilions Application Form


The Village of Romeoville is offering a unique opportunity for residents to honor a current or former community member through the Commemoration Program. The program is utilized as a way to recognize individuals that have made a significant contribution or impact on the community.

APPLICATION PROCESS

The nominator should complete the appropriate form, providing detailed information about the major accomplishments in which you believe qualifies your honoree for this commemoration. Nominators should list accomplishments and services provided to the community outside the honoree's job or scope of work. Please check area of contribution and complete the nomination statements. If the honoree's achievement is through a specific organization, please elaborate on the scope of service and any offices held, including dates with the organization. Information on personal, educational and business background is helpful. The nominator must complete and submit the form.

The Committee will then make a recommendation to the Village Board. If approved, a proclamation will be passed and presented to the family of the individual. Each application must meet the criteria as set forth, although meeting all criteria does not ensure naming rights. The Committee has the right to deny any application for any reason at any time or waive requirements as set forth. Applications with names or nick names that endorse or advocate religion or specific religious beliefs, have obscene connotations, or demean or attempt to intimidate any group based on the group's race, ethnicity, age, gender, disability, or sexual orientation will be denied.

QUALIFICATIONS

To qualify, the honoree must be deceased and had been a  [Google Translate](#) for over 30 years, or volunteered in Romeoville for more than 20 years, as well as had made a significant contribution or impact on the community. In addition, three letters of recommendation must be included on why the individual is deserving. The letters must be from someone that was directly impacted by the service provided by the individual. The Village has the right to conduct a background check to confirm the information provided.

SELECTION

The completed form will be reviewed to determine if all criteria has been met. If all criteria has been met, the nominee's application will be forwarded to the Commemorative Program Committee which consists of an elected official, the Village Manager, a Village of Romeoville employee, a Non-profit representative and a Romeoville resident.

For Honorary Streets and Permanent Buildings, Parks and Pavilions, the Committee will review the honoree nomination based on the following categories and score accordingly. Impact to Community (up to 3 pts.) Financial Contribution (up to 3 pts.) Active Organization Participation (up to 4 pts.) Based on total points received, the Committee will determine if the honoree will receive Commemoration.

NOTIFICATION

If honoree is selected, the Committee will inform the nominator and the honoree via letter. The honoree will be honored at a Village Board meeting.

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QUALIFICATIONS

Is the honoree deceased?

- ☐ Yes
☐ No

Was the honoree a Romeoville resident for over 30 years?

- ☐ Yes
☐ No

If yes, please indicate the years of Romeoville residency:

Did the honoree volunteer in Romeoville for more than 20 years?

- ☐ Yes
☐ No

If yes, please indicate how many years the honoree volunteered in Romeoville:

Please indicate the last four digits of driver's license number in order to complete the background check:

Define Area of Contribution: Please check appropriate area (s) of community service:

- ☐ Humanitarian Service: Promotes social reform, human welfare, aids society through philanthropy, etc.
- ☐ Distinguished Public Service: Non-paid service through business, government, organizations, etc.
- ☐ Scholarly Service: Academic achievement or studies, etc. in making a difference for the greater good.
- ☐ Creative Attainment: Originality and expressiveness, etc. in making a difference for the greater good.
- ☐ Financial: Significant donations that help better the community.

NOMINATION STATEMENTS

Please give a detailed description of the honoree's service as defined above. List each organization that the individual actively participated in. Please note, service should be outside of regular employment or job scope.



How did this service make a positive difference in the community? Please list specific examples.

Buildings, parks, pavilions and other permanent structures are named after individuals that have made a significant contribution or impact on the community. Please describe how this individual has made a significant impact on the community or if a significant financial contribution has been made.

The submission for buildings, parks, pavilions and other permanent structures must have three letters of recommendation on why the individual is deserving. The submitted letters must be from someone that was directly impacted by the service provided by the individual.

No file chosen

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PERSONALIZATION

Exact name of person to appear
on permanent building, park or
pavilion:

Building Preference:

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Checking the box indicates that I certify that all statements and information furnished in this form are true, complete and correct to the best of my knowledge, and are made in good faith. I understand that statements or information furnished on this form are subject to verification and I agree to furnish supporting documents or information when requested.

☐ I have read and agree to the conditions.

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NOMINATION REVIEW - FOR OFFICE USE ONLY

Does honoree meet residency requirements of over 30 years?

- ☐ Yes
☐ No

Does honoree meet volunteer requirements of over 20 years?

- ☐ Yes
☐ No

Has the honoree received 3 valid letters of recommendations?

- ☐ Yes
☐ No

Please score all fields accordingly.

Impact to Community (up to 3 pts.)

- ☐ Benefits one organization or group between 1-50 people (1 pt.)
☐ Benefits one organization or group 50+ people (2 pts.)
☐ Benefits entire community (3 pts.)

Active Organization Participation (up to 4 pts.)

Please list each organization that the honoree was an active participant of. One point will be given for each organization for a maximum of 4 pts.

Organization

Organization

Organization

Organization

Major Financial Contribution

- ☐ Contributed \$25,000 or more (3 pts.)

Total pts. for honoree



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<u>NOMINATOR INFORMATION</u>	Date Approved: <input type="text"/>	Location: <input type="text"/>
<u>HONOREE INFORMATION</u>	Fee: <input type="text"/>	Date Payment Received: <input type="text"/>
<u>QUALIFICATIONS</u>	Date Denied: <input type="text"/>	Reason for Denial: <input type="text"/>
<u>PERSONALIZATION</u>		
<u>CONDITIONS</u>		
<u>NOMINATION REVIEW - FOR OFFICE USE ONLY</u>	Signature: <input type="text"/>	The completed form will be submitted via email for review and approval. For additional information, contact the Village of Romeoville at 815-886-7200.
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Commemorative Program - Fallen Heroes Memorial Application Form

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Step One

VILLAGE OF ROMEOVILLE COMMEMORATIVE PROGRAM

Fallen Heroes Memorial Application Form

The Village of Romeoville is offering a unique opportunity for residents to honor a current or former community member through the Commemoration Program. The program is utilized as a way to recognize individuals that have made a significant contribution or impact on the community.

APPLICATION PROCESS

The nominator should complete and submit the form. The Committee will then make a recommendation to the Village Board. Each application must meet the criteria as set forth, although meeting all criteria does not ensure naming rights. The Committee has the right to deny any application for any reason at any time or waive requirements as set forth. Applications with names or nick names that endorse or advocate religion or specific religious beliefs, have obscene connotations, or demean or attempt to intimidate any group based on the group's race, ethnicity, age, gender, disability, or sexual orientation will be denied.

QUALIFICATIONS

To qualify, the honoree must have lost their life while on duty and lived in Romeoville during their time of service. The Village has the right to verify the information provided.

SELECTION

The completed form will be reviewed to determine if all criteria has been met. If all criteria has been met, the honoree's application will be forwarded to the Commemorative Program Committee which consists of an elected official, the Village Manager, a Village of Romeoville employee, a non-profit representative and a Romeoville resident.

NOTIFICATION

If honoree is selected, the Committee will inform the nominator via letter.





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NOMINATOR INFORMATION

Name

Email Address

Address

City

State

Zip Code

Home Phone

Work Phone

Cell Phone

Honoree Name

Relationship to Honoree

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QUALIFICATIONS

The Fallen Heroes Memorial is a section of the Edward "Doc" McCartan Veterans Memorial that honors the men and women who have served in one of the five branches of the armed forces and who made the ultimate sacrifice defending the freedoms of all Americans.

Please describe the service, date and duty location of the fallen hero:

Did the fallen hero live in Romeoville during the time of service?

☐ Yes

☐ No

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MEMORIAL PERSONALIZATION

The memorial is a 12 X 15 plaque with a 5 X 7 metal photo and other service details. Please select from the following plaque options:

- ☐ In Loving Memory of
☐ In Honor of
☐ In Celebration of
☐ Other

If other, please consider the below wording for consideration on the plaque:

Name of person to be engraved on plaque:

Please include any other service details to be included on the plaque:

Please upload image of fallen hero to be included on the memorial plaque.

No file chosen

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Checking the box indicates that I certify that all statements and information furnished in this form are true, complete and correct to the best of my knowledge, and are made in good faith. I understand that statements or information furnished on this form are subject to verification and I agree to furnish supporting documents or information when requested.

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Date Approved:

Location:

Fee:

Date Payment Received:

Date Denied:

Reason for Denial:

Signature:

The completed form will be submitted via email for review and approval. For additional information, contact the Village of Romeoville at 815-886-7200.