

Village of Romeoville

1050 W Romeo Rd



Meeting Minutes

Wednesday, April 19, 2017

6:00 PM

**Village Hall Board Room
1050 W. Romeo Rd.**

Village Board - Workshop Meeting

1. CALL TO ORDER-Roll Call

Present 7 - Jose Chavez, Linda Palmiter, Ken Griffin, Dave Richards, Brian A. Clancy Sr., John Noak, and Lourdes Aguirre

2. POSTING OF COLORS-PLEDGE OF ALLEGIANCE**3. ITEMS FOR DISCUSSION****17-2351 Badge Pinning/Swearing in FF/PM Brad Olson**

Clerk Holloway gave the oath of office to Firefighter/Paramedic Brad Olson.

Brad thanked the Village for giving him this opportunity. He also thanked his wife and family and friends. He looks forward to many years working for the Village.

ORD17-1362 Adopting the Annual Operating Budget for the Fiscal Year 2017-2018 for the Village of Romeoville, Will County, Illinois

Mr Openchowski gave the attached Budget presentation.

Mayor Noak stated that this is a great effort by all involved. This is a balanced budget with no new fees or taxes and no new borrowing. We are below what the average homeowner was paying for the Village's portion in 2008. We look forward to another strong year.

Trustee Chavez stated that our EAV went up, that is a big plus. Kudos to all those involved. He can't wait to see the new parks being built. Also, he wanted residents to note that this is a living document. Nothing is set in stone.

Trustee Richards thanked everyone who worked on this. Obtaining grant money has been crucial to help us to get projects done. We have been able to keep taxes down while providing exceptional services.

Mr. Gulden stated that we provide a lot of services to our residents. Compliments to the Board for giving us the tools to provide these services.

RES17-2292 Resolution Evidencing the Intention of The Village Of Romeoville, Will County, Illinois, to Issue Industrial Revenue and Single Family Mortgage Revenue Bonds and Related Matters.

Mr Openchowski reported that the Village receives Industrial Revenue Bond (Volume Cap) authority of \$100.00 per person. This years authority is \$3,971,900. The Village has traditionally used its Volume Cap to participate in the Assist First Time Home Buyer Program over the last

thirteen years if no other projects had need of it. The program provides first time homebuyers with a below market fixed rate mortgage and a cash gift which is used to offset closing costs and as part of the down payment. The Volume Cap authority is used to issue bonds to fund the program. The bonds are not a debt of the Village or any of the participating communities.

Mayor Noak stated that this is not issuing debt to the Village.

RES17-2289 A Resolution to Waive the Bid Process and Accept the Price Quote For Directional Boring of Drain Pipe along Beacon Avenue

Mr Bjork reported that Public Works has \$175,000 allocated for the installation of storm sewer along the 400 block of Montrose Dr. to address the safety concerns resulting from sump discharge water flowing to the pavement and icing up in the curve near 423 Montrose. Originally these monies were slated for the construction of a storm sewer along Beacon Ave. to collect the stormwater discharge from the Valley View School District property, but the issue at Montrose Dr was given higher priority. The drainage pipe along Montrose Dr has been effective at collecting the water that was causing the icing conditions at the bend in Montrose Dr. and was constructed for a fraction of the estimated cost. As a result, monies remain in the budget for the Beacon Ave. sewer improvements. Tri-Tech Electric has provided a quote to bore the PVC drainage pipe in the Beacon Ave. parkway. Steve Spies Construction will then connect the upstream end of the pipe to the manhole from the Valley View property and the downstream end to the storm manhole at Ambassador Ave. and place intermittent manholes/clean outs along the length of the pipe. The total cost will be \$46,835.50.

Mayor Noak stated that this is an innovative way to approach this issue.

Trustee Chavez asked what size pipe and the response was 6 inch.

RES17-2290 A Resolution to Waive the Bid Process and Enter into a Contract for the FY17/18 Concrete Repair Program

Mr Bjork reported that proposals were solicited from four prequalified contractors for the 2017 Concrete Repair Program. The lowest unit prices were received from Globe Construction. The contract establishes unit prices for the various items of work. The total quantities of the items of work and the total contract value shall be as determined by the actual quantities of work performed in the field.

Mayor Noak stated that mobilization is key. It is nice to see that they continue to be consistent with their costs.

RES17-2291 A Resolution to Waive the Bid Process and Accept the Proposal

**from Water Well Solutions for the Installation of an
Abrasion-Resistant Pump and Motor at Well No. 11 at Carillon**

Mr Bjork reported that the well pump at Well No. 11 at Carillon nearly experienced catastrophic failure recently due to the admittance of sand into the pump. Long term solutions to the sandy conditions at this well that have been considered are further development of the well, for which significant expense would have been incurred and likely would have resulted in little improvement in the conditions and the operation of the well based on past results, or installation of a variable frequency drive to lessen the turbulent conditions creating the stirring up of the sand during pump turn on, the cost of which would be in excess of \$500,000 and could not be accommodated by the budget at this time. Continued operation of this well is critical. The one workable solution was determined to be the installation of pumping equipment specifically designed to operate in sand producing wells. Several months ago, Water Well Solutions was the low bidder and was awarded the contract for the evaluation of Well No. 9. As their equipment is already mobilized at the site, they were enlisted to pull the Well No. 11 pump and replace it.

Mayor Noak stated that it is nice to get this out of the way.

Trustee Richards stated that they were the low bidder for the prior work and the response was yes.

Trustee Chavez asked if this has occurred at other wells and the response was yes at our Schmidt well. We were able to put a filter on that one. We are unable to do that to this one.

**RES17-2296 Resolution Awarding of the Contract for the 2016/17 Water Main
Rehabilitation Program**

Mr Bjork reported that a bid letting for the Water Main Lining program was held on April 13, 2017. Concurrently, a bid letting for water main replacement via directional boring was also held. The two projects were let for the purpose of evaluating the two methods side by side to determine the most advantageous method to be employed by the Village. The bidder with the overall lowest and most advantageous bid was Len Cox & Sons Excavating for the directional drilling method.

Mayor Noak stated that this is on the older lines. We continue to get more life out of these lines by doing this. Mr. Bjork agreed.

Trustee Chavez asked if this is both sides of the 600 block of Montrose. Mr Bjork stated that this is along the parkway on Montrose and will then move over to the next one on Lynn. He added that we are concentrating on the areas with the most extensive break history. Trustee Chavez asked if

the residents will have water pressure issue and the response was that it could possibly improve.

Trustee Clancy asked if this goes hand in hand with the lining which will make the pipe smoother and Mr Bjork stated that this is different than the lining but the pipes will be very smooth. Trustee Clancy then thanked Mr Bjork for using a local company.

RES17-2297 **A Resolution to Authorize Construction Services for the Completion of Phase I and Phase II for Discovery Park**

Ms. Rajzer reported that last September, the development for Discovery Park was approved. At the time, the Mayor and Board approved the plans for the park design, irrigation and engineering in addition to the permitting, bidding and construction phase. Hitchcock Design Group went out for bids on our behalf. The lowest bidder Copenhagen Construction has since rescinded their bid therefore, the second lowest bidder is J. Russ & Company, Inc. The development of the site will include five athletic fields, three half basketball courts, two sand volleyball courts, two sets of beanbag toss games, a trail system and interpretive signage and overlook, landscape restoration and storm water management. There will also be an extension of Highpoint Dr. to the park entrance. Construction will start May 1st with a completion date of September 15, 2017.

Mayor Noak stated that this is greatly needed. It is nice to be able to get this going.

Trustee Chavez asked about the walking paths, are they paved. Ms Rajzer replied that the inner paths (through the spine area) are concrete and the walking paths are asphalt.

RES17-2295 **A Resolution Waiving the Public Bidding Process and Authorizing a Contract with Tyler Technologies - HR Module (Current Vendor)**

Mrs Caldwell reported that the current software used for HR and Finance is through Tyler Technologies. The current inspection module will no longer be supported, therefore, we are required to upgrade. There is also a significant upgrade to the HR module.

Mayor Noak stated that we continue to upgrade our systems with the latest technology.

4. ADJOURNMENT

A motion was made by Clancy, seconded by Griffin, that this Meeting be Adjourned at 6:51 p.m. The motion carried by the following vote:

Aye: 6 - Chavez, Palmiter, Griffin, Richards, Clancy, and Aguirre

Non-voting: 1 - Noak



VILLAGE OF ROMEOVILLE
FY 2017-2018 BUDGET PRESENTATION
APRIL 19, 2017
VILLAGE BOARD ROOM
6:00 PM

FY 2017-18 BUDGET HIGHLIGHTS

FY 2017-18 HIGHLIGHTS BUDGET AT A GLANCE

- TOTAL BUDGET - \$109,755,000
 - INCREASE OF 12% - \$12,029,400
- CORPORATE FUND BUDGET - \$57,047,700
 - INCREASE OF 14% - \$7,104,000
 - Use of \$1 MILLION IN FUND BALANCE
- WATER AND SEWER FUND - \$20,065,000
 - INCREASE OF 8% - \$1,440,600
- TOTAL CAPITAL - \$23,488,400

BUDGET THINGS TO KNOW

Budget Includes:

▪ New Metra Station -	\$5,000,000
▪ Deer Crossing Park -	\$3,700,000
▪ Street Resurfacing -	\$3,125,000
▪ Deer Crossing Park Improvements -	\$ 900,000
▪ Athletic & Event Center Fund	\$ 750,000
▪ Decorative Lighting & Signs -	\$ 425,000
▪ New Animal Shelter -	\$ 400,000
▪ Athletic Center Storage -	\$ 400,000
▪ Route 53 Master Improvement Plan -	\$ 350,000
▪ One New Patrol Officer -	\$ 93,000
▪ Athletic Center Expansion Study -	\$ 50,000

FY 2017-18

BUDGET THINGS TO KNOW

- ▣ Corporate Fund Over-Time Budgets Reduced by \$105,500/9%
- ▣ No more grant funds will be received for I55/ Airport Road Interchange
- ▣ Village takes over operations of Athletic & Event Center May of 2017
- ▣ The E911 Dispatch Center transition to Laraway will occur late in FY 17-18
- ▣ No New Taxes or Fees

FY 2017-18

BUDGET THINGS TO KNOW

- ▣ Village EAV up 7% - \$1.07 billion to \$1.14 billion
- ▣ Tax Rate decreasing - 1.2981 \$100 EAV to 1.2594
- ▣ Estimated Typical Tax Bill - \$754
- ▣ Less than 2008 Typical Tax Bill of \$755
 - Less than 2008 inflation adjusted bill of \$847
- ▣ Water Bill Rebate Not Included in Budget

FY 2017-18 BUDGET THINGS TO KNOW

- Budget Increase is Capital Driven - \$23.5 Million
 - Increase of 75% / \$10.1 Million
 - Metra Station (80% Grant) \$5,000,000
 - Discovery Park (\$400,000 Grant) \$3,700,000
 - Parkwood Lift Station \$2,100,000
 - Grand Blvd/Budler Road Resurfacing \$ 975,000
 - 80% Grant

BUDGET THINGS TO KNOW

- ▣ Grants Revenue is up 170% / \$3.2 Million
 - Metra Station - \$4,000,000
 - Grand Blvd / Grant Road Resurfacing - \$ 780,000
- ▣ Miscellaneous Income is up 20% / \$1 Million
 - Bolingbrook / Plainfield I55 / Airport Rd Contributions up \$616,000
 - Pension Fund Investment earnings up \$610,000
- ▣ Fund Balance Use is up 65% / \$3.9 Million
 - Discovery Park Project - \$3,700,000
 - Metra Station Grant Match - \$1,000,000
 - ▣ Corporate Fund - Fund Balance

FY 2017-18 HIGHLIGHTS

☑ Metra Station	\$5,000,000
☑ Discovery Park & Airport Road Ext.	\$3,700,000
☑ Lift Station Improvements	\$2,300,000
☑ Street Resurfacing & Crack Refilling	\$2,150,000
☑ Vehicles	\$1,116,000
☑ Budler Road & Grand Blvd Resurfacing	\$ 975,000
☑ Deer Crossing Park Improvements	\$ 900,000
☑ Water Main Rehab - Hampton Park	\$ 900,000
☑ Airport Road/I55 Inter-Change	\$ 864,000
☑ Used Car Lot Purchase & Demo	\$ 545,000
☑ Hampton Park Decorative Lighting	\$ 400,000
☑ Animal Shelter	\$ 400,000

FY 2017-18 HIGHLIGHTS

☑ Storage Building - Athletic Center	\$400,000
☑ Master Improvement Plan -Route 53	\$400,000
☑ Malibu Bay Park Renovation	\$350,000
☑ Uptown Square Property Acquisition	\$300,000
☑ Screening Room Replacement	\$275,000
☑ 135 th St Landscape Islands	\$200,000
☑ Rt. 53 at Romeo Rd. Crossing	\$150,000
☑ Slope Stabilization - Veterans & Schmidt	\$120,000
☑ PW Main Office Building Planning	\$100,000
☑ Water Well Planning	\$100,000
☑ CMP Storm Sewer Lining	\$100,000
☑ Inflow & Infiltration Project	\$100,000

FY 17-18 BUDGET HIGHLIGHTS

Personnel Changes

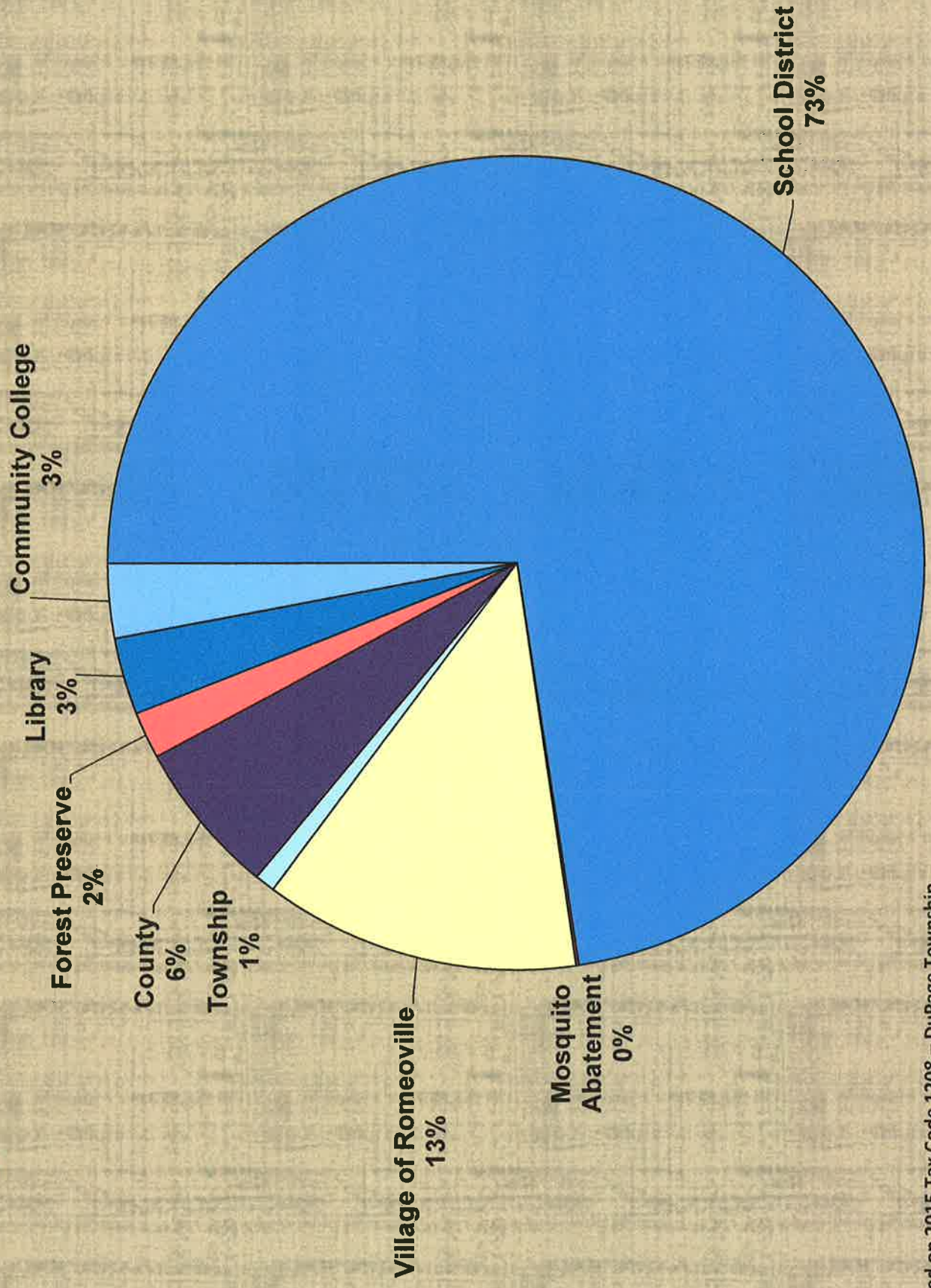
- Full-Time
 - Police Officer (1) - \$93,200 Total Cost
- Part-Time to Full-Time
 - Fire Dept. EMS Coordinator - \$54,700 Additional Cost
 - Recreation Department Clerk - \$17,400 Additional Cost
- Part-Time Positions
 - Recreation Athletic Coordinator (1) - \$32,300 Total Cost
 - Admin GIS Interns (2) - \$12,900 Additional Cost
 - Police Summer Seasonal (2) - \$6,500 Additional Cost
- Net Impact - \$216,900

FY 17-18 BUDGET HIGHLIGHT

Property Tax

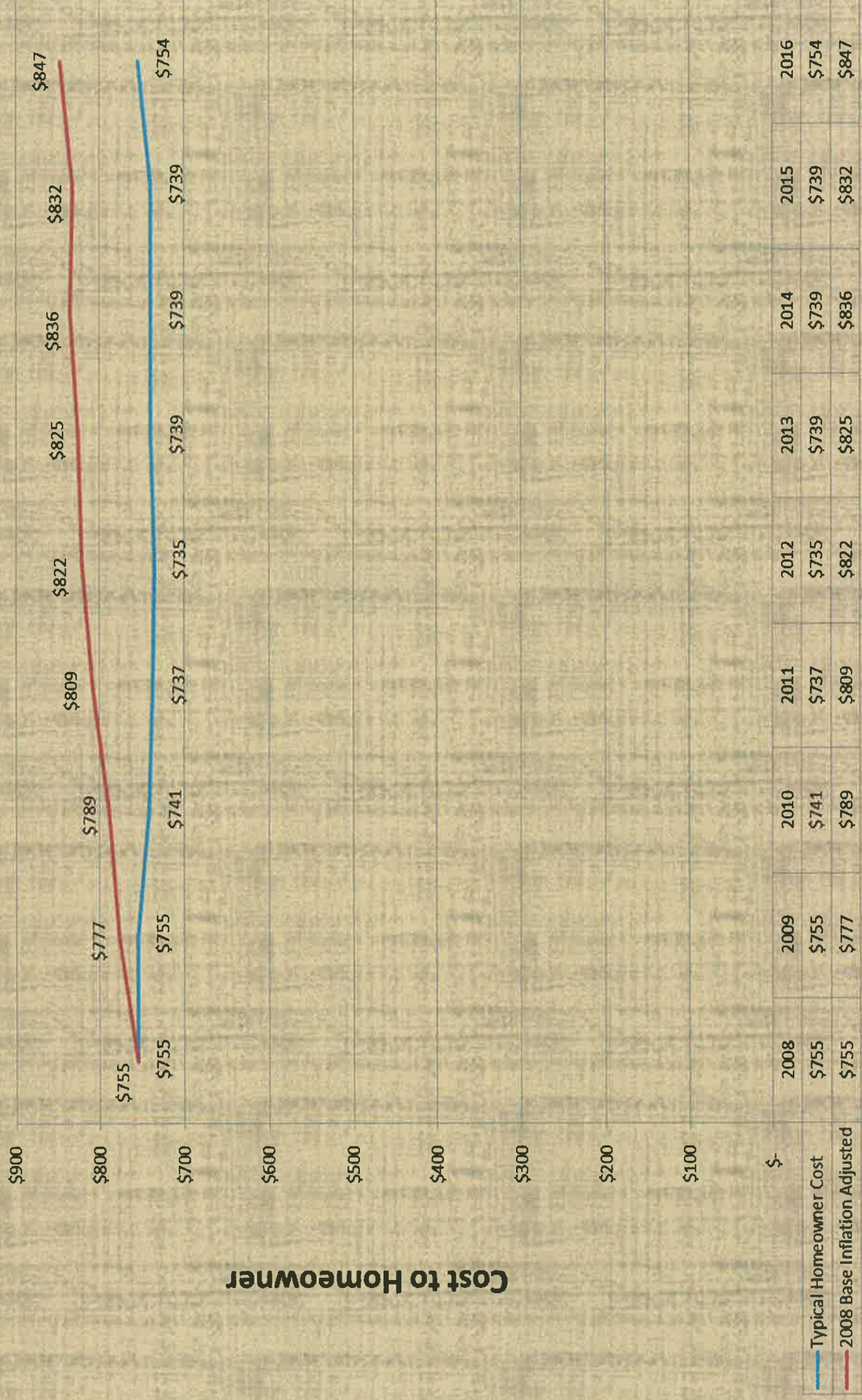
- **Property Tax**
 - **Levy Dollars**
 - 2016 Levy \$13,675,000 – 3.7% Increase vs 2015
 - \$481,100 more dollars levied vs 2015
 - \$9.2 million abated from levy in debt service payments
 - \$15.00/2.0% increase to the typical home owner
 - Estimated typical cost \$754
 - 2008 Estimated Typical cost was \$755
 - Rate decreases from 1.2981 to 1.2594
 - 2016 EAV \$1,140,658,500
 - Increase of \$75,143,000/7.1% vs 2015

Where Your Property Tax Dollars Go - DuPage Township*

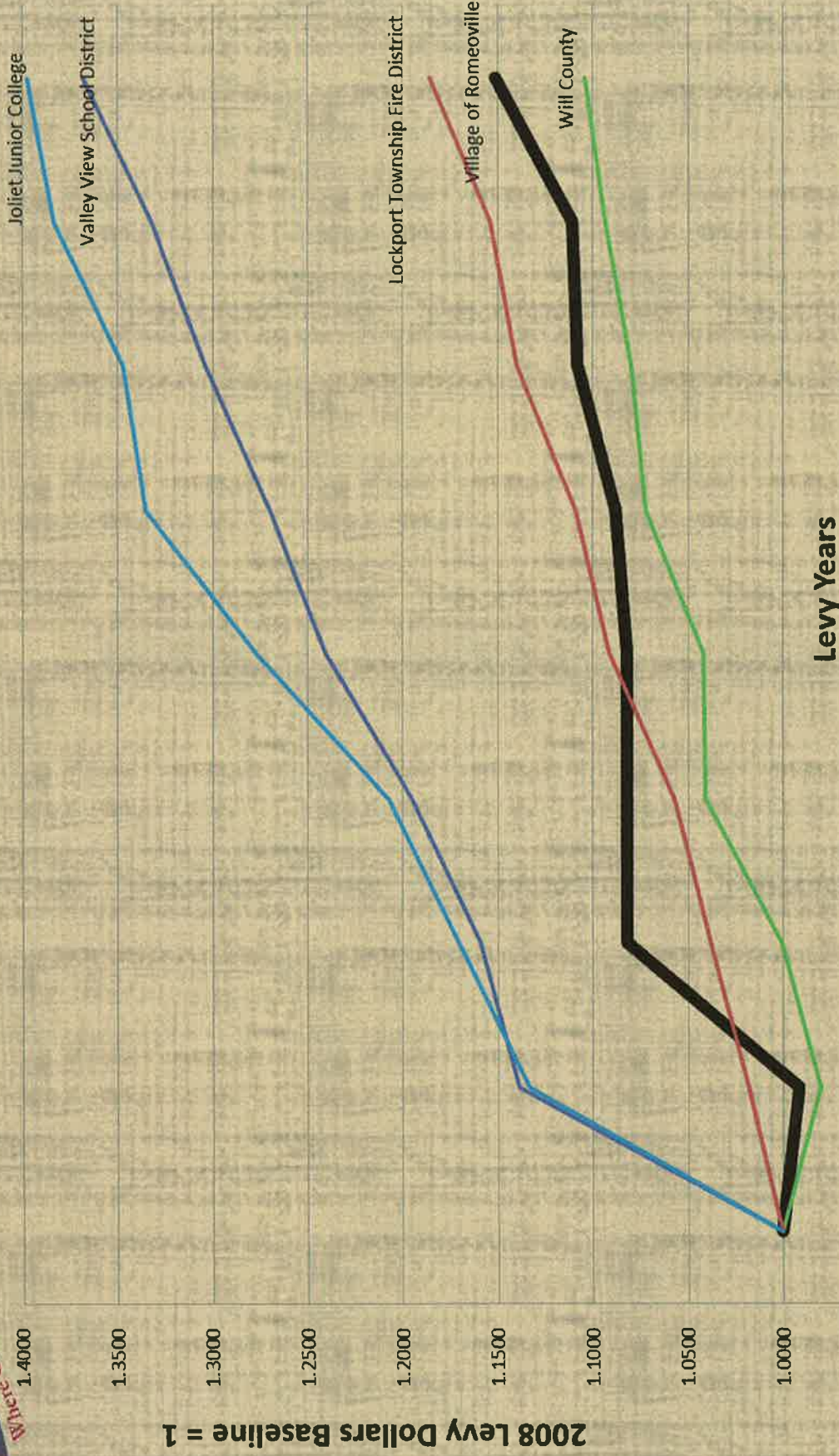


*Based on 2015 Tax Code 1208 - DuPage Township

**Village of Romeoville
Typical Homeowner Property Tax Bill
Village Portion**



Village of Romeoville 2008 Baseline Property Tax Levy Analysis 2008 - 2016 Estimated Levies - Select Taxing Bodies

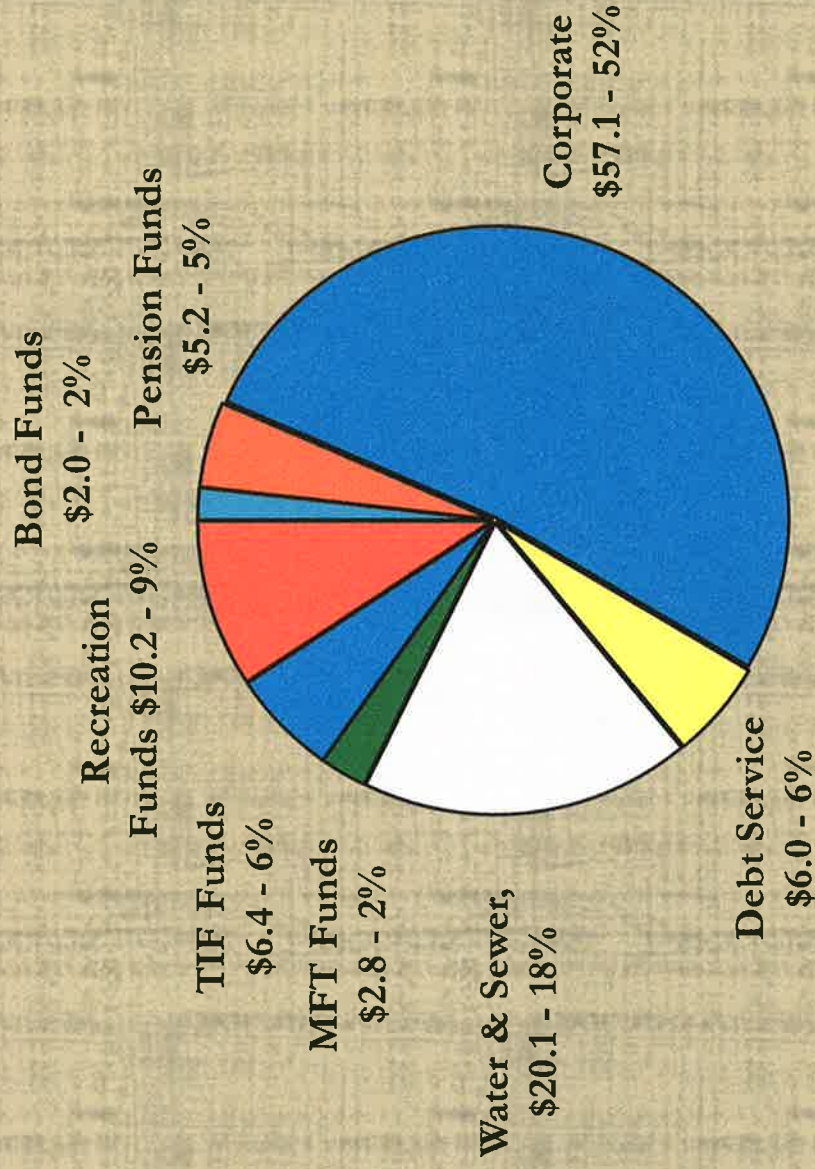


FY 2017-18 BUDGET OVERVIEW

FY 17-18 BUDGET OVERVIEW

- ▣ General Fund Budget Increase - 14%
- ▣ General Corporate Fund Utilizes \$1 Million in Fund Balance
 - Used for Village Match for Metra Grant
- ▣ Total Budget Increase - 12%
- ▣ Village Wide Revenues Up 8%
 - From \$77.6 Million to \$85.7 Million (\$8.1 Million)
- ▣ Operating Expenditures Up 10%
 - From \$72.1 Million to \$79.6 Million (\$7.5 Million)

FY 17-18 Budget Budget by Fund Type



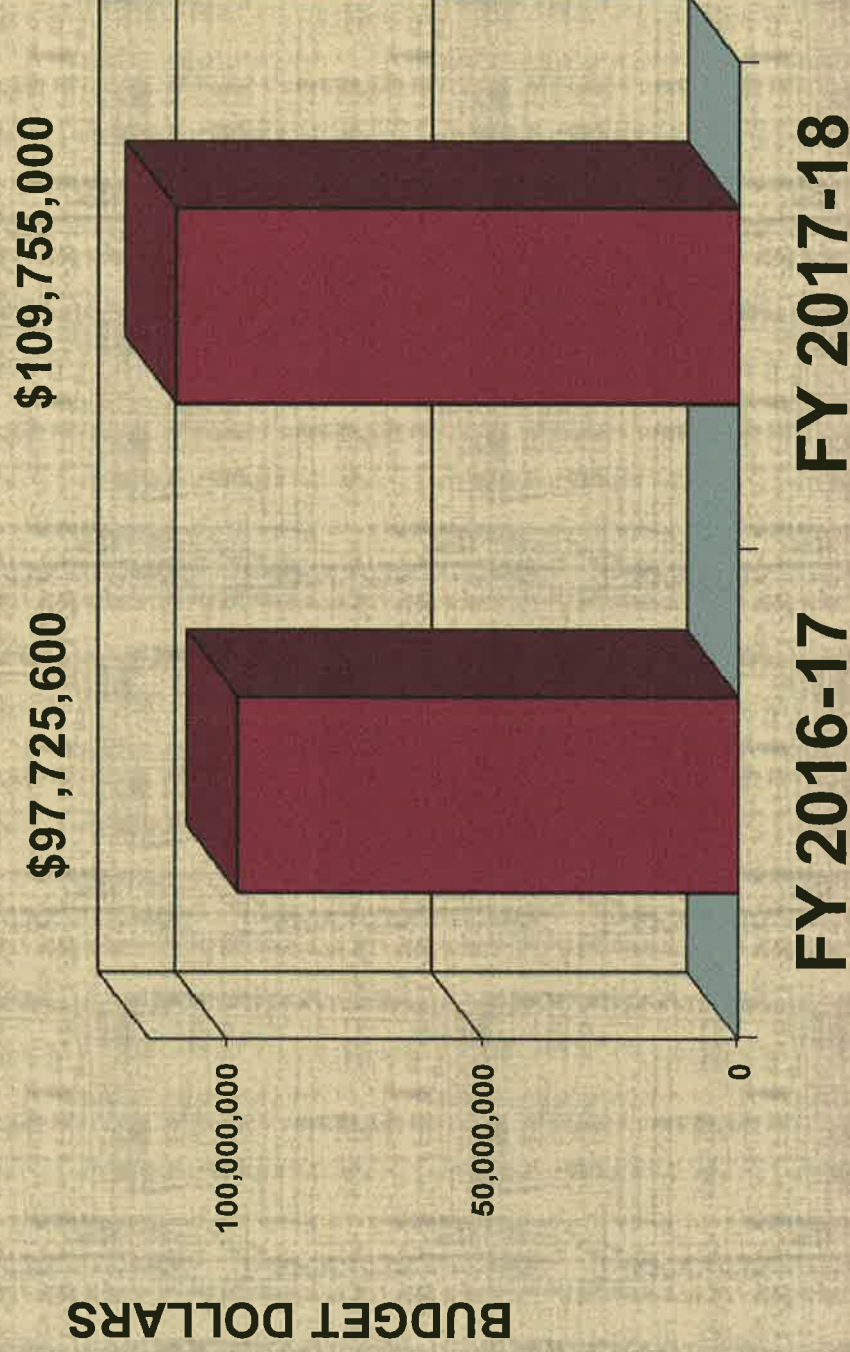
Dollars in Millions - Total Budget \$109.8 Million

VILLAGE OF ROMEOVILLE BUDGET COMPARISON FY 2017-18 VS 2016-17

FUND BUDGETS

	<u>FISCAL YEAR</u> <u>2017-18</u>	<u>FISCAL YEAR</u> <u>2016-17</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Percent</u> <u>Change</u>
<u>BUDGET BY FUND</u>				
General Fund	57,047,700	49,943,700	7,104,000	14%
Motor Fuel Tax	1,165,000	1,195,000	(30,000)	-3%
Local MFT Fund	1,639,000	1,500,000	139,000	9%
Recreation	5,258,100	5,450,600	(192,500)	-4%
Recreation Athletic Center	750,000	-	750,000	N/A
Recreation RET Fund	4,208,000	2,021,000	2,187,000	108%
Debt Service Funds	6,033,500	5,752,200	281,300	5%
Bond Construction Funds	1,950,000	2,696,000	(746,000)	-28%
TIF Construction Funds	6,438,300	5,820,100	618,200	11%
Water and Sewer Funds	20,065,000	18,624,400	1,440,600	8%
Pension Funds	<u>5,200,400</u>	<u>4,722,600</u>	<u>477,800</u>	<u>10%</u>
Total Budget	<u>109,755,000</u>	<u>97,725,600</u>	<u>12,029,400</u>	<u>12%</u>

FY 16-17 VS FY 17-18 TOTAL BUDGET COMPARISON



BUDGETED REVENUES AND EXPENDITURES

An Increase of \$12,029,400 or 12%



VILLAGE OF ROMEOVILLE

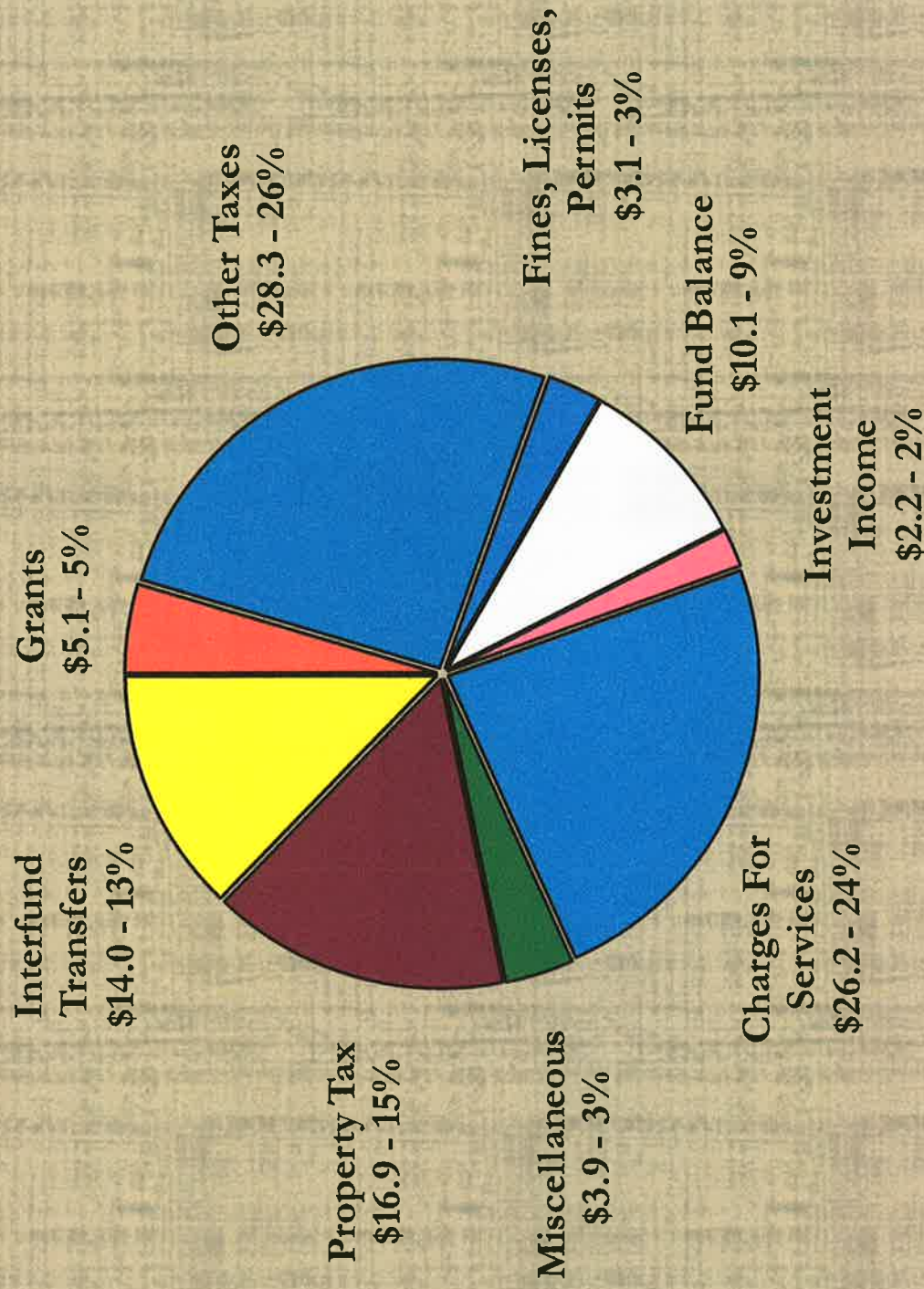
BUDGET COMPARISON FY 2017-18 VS 2016-17

REVENUE

REVENUES BY CATEGORY

	<u>FISCAL YEAR 2017-18</u>	<u>FISCAL YEAR 2016-17</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Property Taxes	13,958,200	13,504,000	454,200	3%
TIF Property Taxes	2,966,000	2,987,100	(21,100)	-1%
Other Taxes	28,278,200	26,887,900	1,390,300	5%
Grants	5,139,400	1,904,900	3,234,500	170%
Licenses & Permits	2,621,200	2,458,200	163,000	7%
Fines	472,900	500,700	(27,800)	-6%
Fees for Services	26,139,200	24,265,300	1,873,900	8%
Miscellaneous	6,078,900	5,075,600	1,003,300	20%
Transfers	13,966,400	13,991,700	(25,300)	0%
Bond Proceeds	-	-	-	0%
Fund Balance	<u>10,134,600</u>	<u>6,150,200</u>	<u>3,984,400</u>	<u>65%</u>
Total Revenues	<u>109,755,000</u>	<u>97,725,600</u>	<u>12,029,400</u>	<u>12%</u>

FY 17-18 Budget Revenues by Category



Dollars in Millions – Total Revenues \$109.8 Million

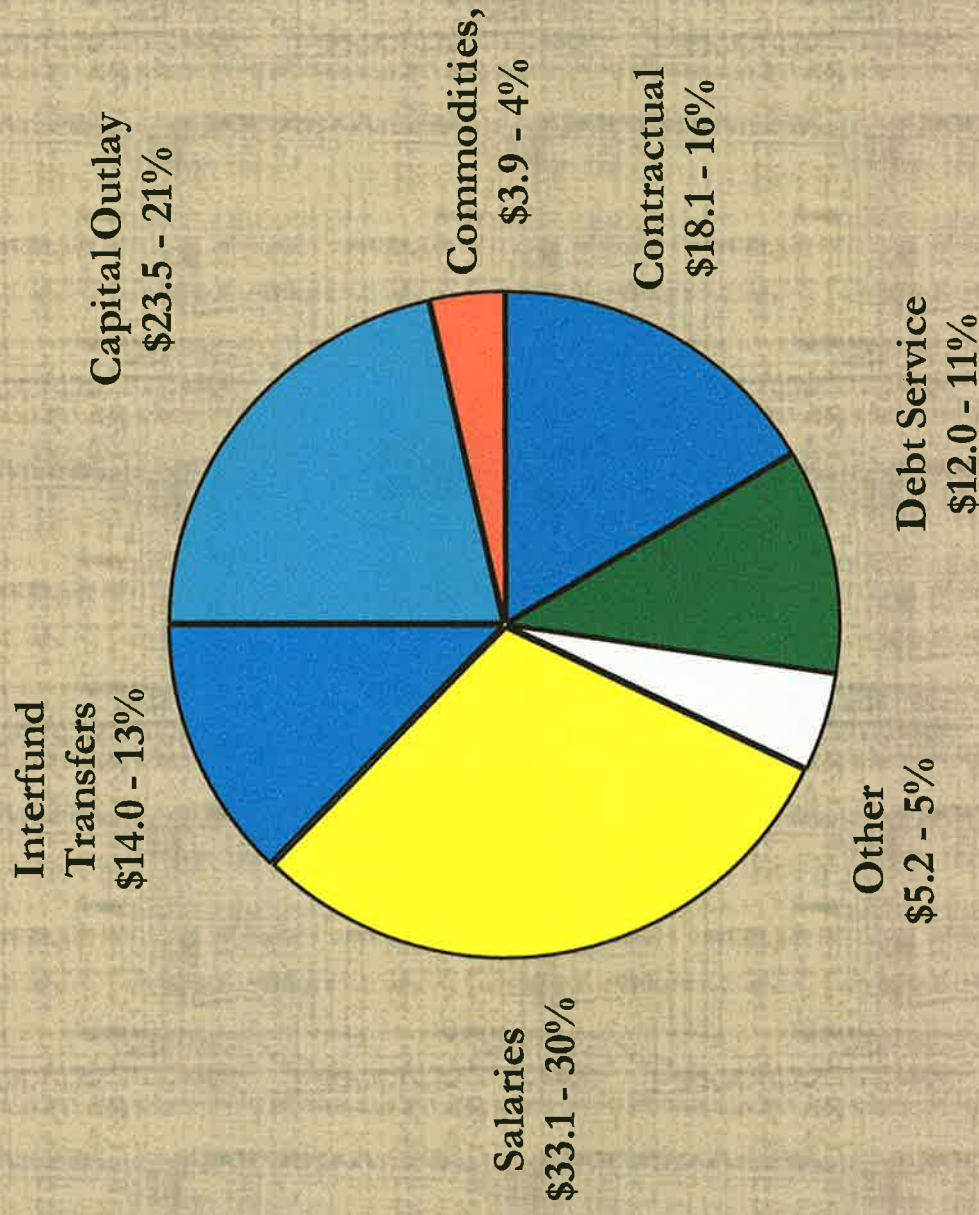
VILLAGE OF ROMEOVILLE

BUDGET COMPARISON FY 2017-18 VS 2016-17

EXPENDITURES

	<u>FISCAL YEAR</u> <u>2017-18</u>	<u>FISCAL YEAR</u> <u>2016-17</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Percent</u> <u>Change</u>
<u>EXPENDITURES BY CATEGORY</u>				
Salaries & Benefits	33,072,500	32,120,600	951,900	3%
Contractual	18,119,200	17,392,800	726,400	4%
Commodities	3,885,800	4,003,800	(118,000)	-3%
Capital Outlay	23,488,400	13,408,500	10,079,900	75%
Debt Service	12,045,100	11,681,500	363,600	3%
Transfers	13,966,400	13,991,700	(25,300)	0%
Other	<u>5,177,600</u>	<u>5,126,700</u>	<u>50,900</u>	<u>1%</u>
	<u>109,755,000</u>	<u>97,725,600</u>	<u>12,029,400</u>	<u>12%</u>

FY 17-18 Budget Expenditures by Category



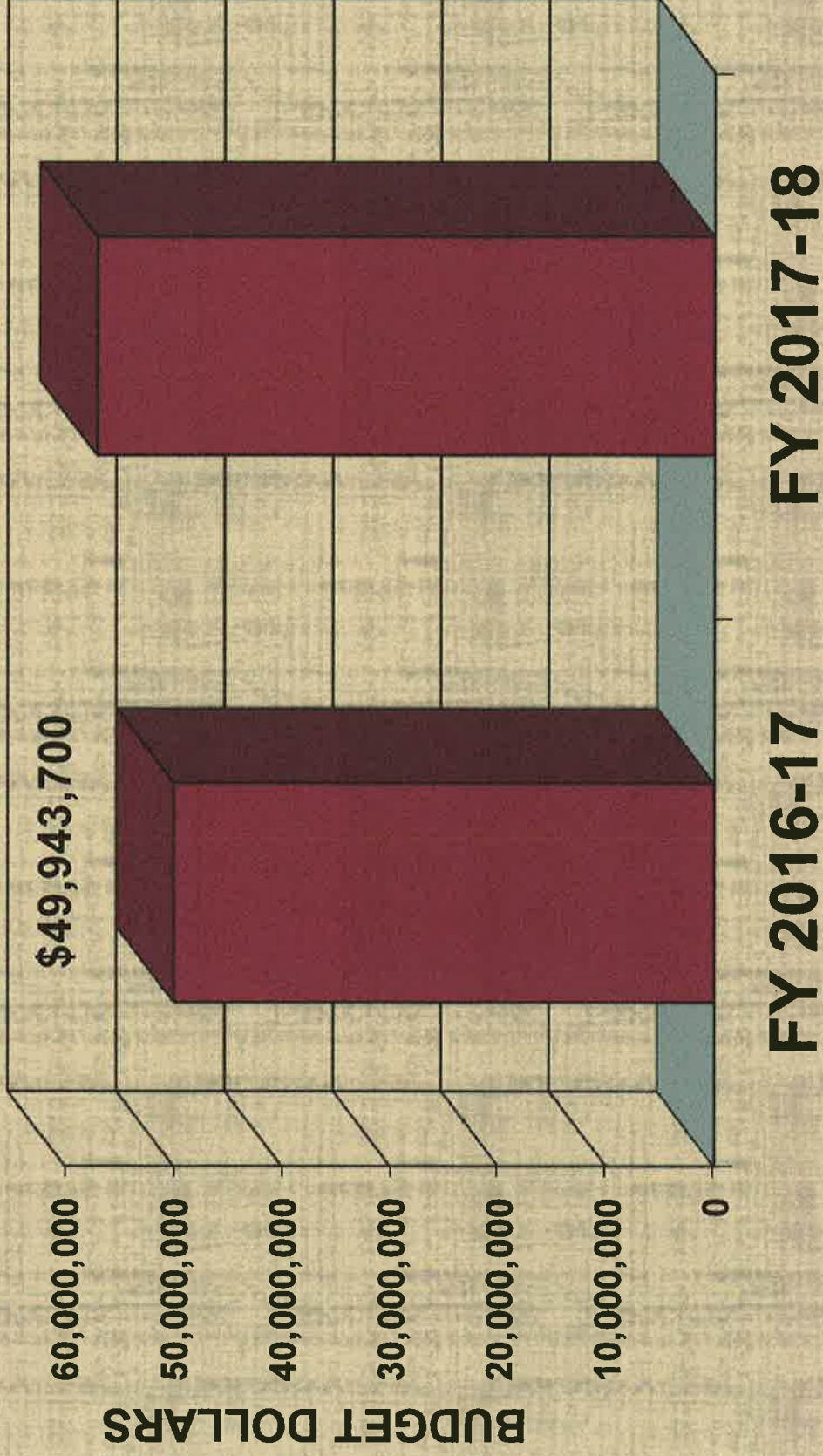
Dollars in Millions - Total Expenditures \$109.8 Million

Expenditures

	FY 16 -17	FY 17 -18	INCREASE/ (DECREASE)	PERCENT CHANGE
	PROPOSED BUDGET	PROPOSED BUDGET		
GENERAL CORPORATE FUND				
Salaries	\$ 23,145,100	\$ 23,710,400	\$ 565,300	2%
Contractual	10,435,200	10,221,600	(213,600)	-2%
Commodities	1,852,100	1,675,800	(176,300)	-10%
Capital Outlay	3,455,500	10,330,400	6,874,900	199%
Debt Service	224,800	286,600	61,800	27%
Transfers	8,547,000	8,469,500	(77,500)	-1%
Other	<u>2,284,000</u>	<u>2,332,900</u>	<u>48,900</u>	<u>2%</u>
TOTAL GENERAL CORPORATE FUND	<u>\$ 49,943,700</u>	<u>\$ 57,027,200</u>	<u>\$ 7,083,500</u>	<u>14%</u>

FY 16-17 VS 17-18 GENERAL CORPORATE FUND

\$57,027,200



An Increase of \$7,083,500 or 14%

FY 2017-2018 BUDGET PRESENTATION COMMENTS AND QUESTIONS