

Village of Romeoville Tree Growing, Supply & Planting Bid Tabulation

August 27, 2025 10:01am

		The Fields Nursery 1850 Caton Farm Rd, Crest Hill, IL 60403			
Botanical Name	Est. Contract Qty.	Unit Cost	Extended Cost	Unit Cost	Extended Cost
Carpinus Caroliniana	210	\$ 350.00	\$ 73500.00	\$	\$
Amelanchier laevis	180	\$ 350.00	\$ 63000.00	\$	\$
Ostrya virginiana	220	\$ 350.00	\$ 77000.00	\$	\$
Ulmus 'Frontier'	20	\$ 350.00	\$ 7000.00	\$	\$
Ulmus 'Patriot'	75	\$ 350.00	\$ 26250.00	\$	\$
Ulmus americana 'Princeton'	20	\$ 350.00	\$ 7000.00	\$	\$
Ulmus davidiana var. japonica 'Prospector'		\$ 350.00	\$	\$	\$
Ulmus carpinifolia (Accolade, Discovery, Homestead, Pioneer, & Regal cultivars)		\$ 350.00	\$	\$	\$
Ulmus 'Morton Glossy'	200	\$ 350.00	\$ 70000.00	\$	\$
Ulmus chenmoui 'JAB Morton'	60	\$ 350.00	\$ 21000.00	\$	\$
Celtis occidentalis	80	\$ 350.00	\$ 28000.00	\$	\$
Tilia americana	140	\$ 350.00	\$ 49000.00	\$	\$
Cladrastis kentukea	35	\$ 350.00	\$ 12250.00	\$	\$
Acer saccharum 'Morton'	55	\$ 350.00	\$ 19250.00	\$	\$
Acer x freemanii 'Marmo'		\$ 350.00	\$	\$	\$
Acer rubrum	220	\$ 350.00	\$ 77000.00	\$	\$
Acer miyabei 'Morton'	20	\$ 350.00	\$ 7000.00	\$	\$
Acer saccharum	140	\$ 350.00	\$ 49000.00	\$	\$
Quercus macrocarpa	25	\$ 350.00	\$ 8750.00	\$	\$
Quercus muehlenbergii	110	\$ 350.00	\$ 38500.00	\$	\$
Quercus rubra	135	\$ 350.00	\$ 47250.00	\$	\$
Quercus shumardii		\$ 350.00	\$	\$	\$
Quercus bicolor		\$ 350.00	\$	\$	\$
Quercus alba	100	\$ 350.00	\$ 35000.00	\$	\$
Quercus imbricaria		\$ 350.00	\$	\$	\$
Quercus ellipsoidalis		\$ 350.00	\$	\$	\$
Catalpa speciosa	20	\$ 350.00	\$ 7000.00	\$	\$
Catalpa x erubescens 'Purpurea'		\$ 350.00	\$	\$	\$
Gymnocladus dioicus 'Espresso JFS'		\$ 350.00	\$	\$	\$
Gymnocladus dioicus	120	\$ 350.00	\$ 42000.00	\$	\$
Plantanus occidentalis		\$ 350.00	\$	\$	\$
Aesculus glabra	115	\$ 350.00	\$ 40250.00	\$	\$
Liriodendron tulipifera	200	\$ 350.00	\$ 70000.00	\$	\$
TOTALS	2500 Trees	TOTAL BID	\$ 875,000.00	TOTAL BID	\$

THE CINCINNATI INSURANCE COMPANY

Bid Bond

CONTRACTOR (Name, legal status and address):

THE FIELDS ON CATON FARM INC.
2412 HACKER DRIVE
CREST HILL, IL 60403

SURETY (Name, legal status and principal place of business):

THE CINCINNATI INSURANCE COMPANY
6200 S. GILMORE ROAD
FAIRFIELD, OHIO 45014-5141

OWNER (Name, legal status and address):

VILLAGE OF ROMEOVILLE
615 ANDERSON DRIVE
ROMEOVILLE, IL 60446

BOND AMOUNT:

TEN PERCENT OF AMOUNT BID (10% of amount Bid)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT (Name, location or address, and Project number, if any):

VILLAGE OF ROMEOVILLE - CONTRACT TREE GROWING,
SUPPLY & PLANTING PROGRAM, 2025-2031

Project Number, if any:

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond the sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirements shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 26TH day of AUGUST 2025

(Witness)

Michelle J. Jouch
(Witness)

THE FIELDS ON CATON FARM INC.

(Principal)

(Seal)

(Title)

BRIAN NEUMANN, PRESIDENT

THE CINCINNATI INSURANCE COMPANY

(Surety)

(Seal)

(Title)

SHAMUS MUDRON, ATTORNEY-IN-FACT

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Patrick Mudron; Shamus Mudron; Joseph Kane and/or Elizabeth R. Catlin

of Joliet, Illinois

their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to
Ten Million and No/100 Dollars (\$10,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO) SS:
COUNTY OF BUTLER)

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Stephen A. Justice

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



Keith Collett

Keith Collett, Attorney at Law
Notary Public - State of Ohio

My commission has no expiration date.
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 26TH day of AUGUST

, 2025



BN-1457 (3/21)

Ed H



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MKINS LLC / MUDRON KANE INSURANCE 113 REPUBLIC AVENUE SUITE 100 JOLIET IL 60435	CONTACT NAME: JOE KANE or MICHELLE VONCH PHONE (A/C No. Ext): (815) 744-0111 FAX (A/C No): (815) 744-0999 E-MAIL ADDRESS: jkane@mkiins.com or mvonch@mkiins.com																					
INSURED THE FIELDS ON CATON FARM INC. 2412 HACKER DRIVE JOLIET, IL 60435	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Employers Mutual Casualty Co.</td><td>21415</td></tr><tr><td>INSURER B:</td><td>EMCASCO Insurance Co.</td><td>21407</td></tr><tr><td>INSURER C:</td><td>Illinois Emcasco Insurance Co.</td><td>32808</td></tr><tr><td>INSURER D:</td><td>EMC Property and Casualty Co.</td><td>25186</td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Employers Mutual Casualty Co.	21415	INSURER B:	EMCASCO Insurance Co.	21407	INSURER C:	Illinois Emcasco Insurance Co.	32808	INSURER D:	EMC Property and Casualty Co.	25186	INSURER E:			INSURER F:		
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COVERAGES

CERTIFICATE NUMBER: 24-25 MASTER COI

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		5D36571	9/18/2024	9/18/2025	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	<input checked="" type="checkbox"/> CONTRACTUAL LIABILITY						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> X,C,U						PERSONAL & ADV INJURY \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 4,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 4,000,000
	OTHER:						DPO02 \$
B	AUTOMOBILE LIABILITY			5E36571	9/18/2024	9/18/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO		BODILY INJURY (Per person) \$				
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident) \$				
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident) \$				
	<input checked="" type="checkbox"/> CONTRACTUAL	<input checked="" type="checkbox"/> \$5000 MED-PAY				UM-UM CSL \$ 1,000,000	
C	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		5J36571	9/18/2024	9/18/2025	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE	AGGREGATE \$ 2,000,000				
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	5H36571	9/18/2024	9/18/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y					E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000
A	INLAND MARINE			5C36571	9/18/2024	9/18/2025	LEASED / RENTED EQUIPMENT \$ 100,000
	--Special Form, \$500 Ded.		INSTALLATION FLOATER \$ 10,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Contract Tree Growing, Supply & Planting Program, 2025-2031. ADDITIONAL INSURED under General Liability if required by written contract/agreement: Village of Romeoville, its officers, agents, employees, representatives and assigns.

CERTIFICATE HOLDER**CANCELLATION**

Village of Romeoville
1050 West Romeo Road
Romeoville, IL 60446

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph Kane/MVONCH



**Village of Romeoville
Contract Tree Growing, Supply & Planting Program
2025-2031**

Request for Quotation

By Sealed Bid

**With the Public Bid Opening Set for:
Wednesday, August 27, 2025
10:01 A.M.**

**Located at the
Romeoville Public Works
615 Anderson Dr
Romeoville, IL. 60446**

Title	Page Number
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INTRODUCTORY INFORMATION

Title Page	1
Table of Contents	2-3
Bid Packet Preparation Checklist	4

BIDDING REQUIREMENTS, CONTRACT DOCUMENTS, & CONDITIONS OF THE CONTRACT

Pre-Bid Information

Notice to Bidders	5
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General Terms and Conditions

General Terms, Conditions, Instructions, and Technical Specifications	6-10
Invitation to Bid	11-17

Policies and Procedures

Construction Standards and Specifications For Parkways	16-18
Locations of Plantings/Tree List	19

Insurance Requirements

Contractor's Insurance Requirements	20
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Contractor Information

Bidder References	21
Key Personnel	22
Corporate and Financial Information	23
Certificates/Declarations	24

STANDARD CONTRACT DOCUMENTS
Table of Contents

Title	Page Number
Contract Documents	
Subcontractor Information	25
Bid Sheet – Detailed Cost Sheet	26 - 28
Bidder's Certificate	29
Bid Proposal Form	30 - 31
Signature Page	32
ATTACHMENTS	
Samples	
Appendix A – Sample Contract	33
Appendix B – Sample Notice of Award	34
Appendix C – Sample Notice to Proceed	35

BID PACKET PREPARATION CHECKLIST

✓	Required Documents	Page Number
<input checked="" type="checkbox"/>	Certificate and Endorsement of Insurance	20
<input checked="" type="checkbox"/>	Bidder Refences	21
<input checked="" type="checkbox"/>	Key Personnel	22
<input checked="" type="checkbox"/>	Corporate and Financial Information	23
<input checked="" type="checkbox"/>	Certificates/Declarations	24
<input checked="" type="checkbox"/>	Subcontractor Information	25
<input checked="" type="checkbox"/>	Bid Sheet – Detailed Cost Sheet	26-28
<input checked="" type="checkbox"/>	Bidder's Certificate	29
<input checked="" type="checkbox"/>	Proposal with Bid Bond Attached	30-31
<input checked="" type="checkbox"/>	Signature Page	32

The Checklist is intended to assist the bidder in preparing their bid for submission. This page is not intended to represent a list of all required bid documents or to substitute the General terms, conditions and instructions. The Bidder is responsible to review all Bidding Documents

**VILLAGE OF ROMEOVILLE
WILL COUNTY, ILLINOIS
NOTICE TO BIDDERS**

The Village of Romeoville Department of Public Works will receive sealed proposals for the following improvements at the Romeoville Public Works, 615 Anderson Dr, Romeoville, IL 60446 until 10:00 A.M. on Wednesday, August 27, 2025.

Contract Tree Growing, Supply & Planting Program

Proposals will be publicly read aloud at 10:01 A.M. on Wednesday, August 27, 2025. No bid shall be withdrawn after the opening of the proposals without the consent of the President and Board of Trustees for a period of forty-five days after the scheduled time of closing bids.

All proposals shall be sealed in an envelope, addressed to the Village of Romeoville Public Works, Attention: TREE GROWING, SUPPLY, & PLANTING PROGRAM SEALED BID. The name and address of the bidder and the name of the project shall also appear on the outside of the envelope. Proposals must be submitted on the forms provided in the Contract Documents.

The contract documents, including bidding instructions, terms, provisions, and specifications (*i.e.* the "Bid Packet"), are on file at the office of the Village of Romeoville Public Works, 615 Anderson Dr., Romeoville, Illinois 60446. The Bid Packet can be obtained during normal operating hours of 7am to 4pm, Monday through Friday with prior notification until 4:00pm on Tuesday, August 26, 2025. General questions regarding this notice shall be directed to Lisa Allen, Supt of Operations at Romeoville Public Works (815) 886-1870. All detailed questions concerning the actual bid specifications are to be forwarded via email to Lallen@romeoville.org no less than five (5) business days prior to the scheduled bid opening date.

The Village reserves the right to reject any or all proposals or bids, to waive technicalities in bidding, to postpone the bid opening, and/or to advertise for new proposals, if, in the sole discretion and judgment of the President and Board of Trustees, it determines that the best interests of the Village and its citizens will be promoted thereby. The Village further reserves the right to reject any and all proposals or bids that fail to comply with these instructions, if the President and Board of Trustees determine, in their sole discretion and judgment, that the contractor that submitted such proposal and/or bid is not a responsible bidder, or if the best interests of the Village and its citizens would otherwise be served thereby.

The contractor will be required to pay not less than the prevailing wage rates on this project as established by the United States Department of Labor. The contractor shall also comply with all applicable Federal, State and local regulations.

The Village requires that all contractors provide references and have at least one certified Arborist on staff and provide documentation of such upon submitting any bid/proposal in response to this invitation. Failure by any contractor to file any and all information required may result that contractor's proposal/bid being rejected as non-responsive. If, in the opinion of the Village of Romeoville, any contractor would not be able to serve the best interests of the Village and its citizens, the Village reserves the right to reject that contractor's bid/proposal as non-responsive.

No contract will be awarded to any contractor if, in the opinion of the Mayor and Board of Trustees, that contractor will not be able to complete the Work in a manner that will serve the best interests of the Village and its citizens.

By order of the Mayor and Board of Trustees of the Village of Romeoville, Will County

Village of Romeoville

General Terms, Conditions, Instructions, and Technical Specifications

(Contract Tree Growing, Supply & Planting Program)

2025 – 2031 Contract Tree Growing, Supply & Planting Program

Wage Rate

This contract calls for the construction of a “public work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 et seq. (“the Act”). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current “prevailing rate of wages” (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department’s web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties, including submittal of certified payrolls to the Department of Labor.

General Instructions

All work called for in the Specifications applicable to this Contract, but not shown in its present form, shall be of like effect as if shown or mentioned. Work not specified but involved in carrying out the intent or in the complete and proper execution of the Work, is required and shall be performed by the Contractor as though it were specifically delineated or described.

The apparent silence of the Specifications as to any detail, or the apparent omission from them of a detailed description concerning any work to be done and material to be furnished, shall be regarded as meaning that only the best general practice is to prevail and that only material and workmanship of the best quality is to be used, and interpretation of these Specifications shall be made upon that basis.

Scope of Work

The “work” shall consist of the Contractor furnishing all labor, supervision, equipment and materials, and other means of maintenance necessary or proper for performing and completing the Work hereinafter described in these general terms, conditions, instructions, and technical specifications, without limitation. The Contractor shall perform and complete the Work in the manner most consistent with the safety of life and property and to the satisfaction of the representative and in accordance with the specifications. The cost of incidental work described in these specifications, for which there are no specific Items, shall be considered as part of the general cost of doing the Work and shall be included in the prices for the various Items. No additional payment will be made, therefore.

Contractors Responsibility

Before submitting a bid, Contractor shall carefully examine the site to inform themselves thoroughly of all of the Work required in accordance with the Documents. Bidders shall examine the entire specification and other documents, if applicable, and shall exercise their own judgment as to the nature and amount of the whole of the Work to be done, and for the bid prices must assume all risk of variance, by whomsoever made, in any computation or statement of amounts or quantities necessary to complete the Work in strict compliance with the Documents. Areas of maintenance identified in this specification are believed to be reasonably correct but are not guaranteed to be absolutely so and are presented only as an approximation. Contractor shall satisfy themselves as to the correctness of all areas.

Contractor Qualifications The Contractor shall be an established nursery and tree planting contractor with a history of successfully executing large scale, commercial growing and planting contracts. Such history shall be for

a continuous two-year period, at a minimum. The Village requires all contractors provide at least three references with their bid submittal. Contractor shall have all licenses, certifications, and other legal documents necessary to perform the Work outlined in this specification. No award will be made to any bidder who can not satisfy to the Village that they have sufficient ability and experience in this class of work, as well as sufficient capital and equipment to do the job and complete the work successfully within the time names (i.e. responsible). The Village's decision or judgement on these matters shall be final, conclusive, and binding. The Village may make such investigations as it deems necessary. The bidder shall furnish to the Village, under oath if so required, all information and data the Village may request for the purpose of investigation.

Contractor's Responsibility

The Contractor shall do all the Work and furnish, at its own cost and expense, all labor, materials, equipment, except as therein otherwise provided, as may be necessary and proper to perform and complete the Work under this specification. The Contractor shall be responsible for the entire work until completed and finally accepted by the Village.

- a. **Carelessness.** The Contractor shall be responsible for all damage it may cause to structures, plants, trees, turf, irrigation, utilities, etc. due to improper, incorrect and/or careless work methods.
- b. **Personnel.** Only qualified and trained personnel shall be used in performing the Work outlined by this specification. Contractors must have at least one certified Arborist on staff and provide documentation of such upon request. A foreman shall be assigned to this project and shall be present during the full period of time in which work is being performed. All personnel shall be fully and neatly attired when performing work in the Village. The Contractor's Personnel shall not interfere in any way with the Village's Department operation. All personnel engaged in this work shall present a professional deportment in all interactions with the general public.
- c. **Equipment.** Contractor shall have at his or her disposal, a sufficient amount of equipment to perform the Work outlined by this specification.

Powers of the Village Representative

The power of the Village of Romeoville's representative shall not be limited to the following enumeration, for it is the intent of this Contract that all of the Work shall be subject to his or her determinations and approval.

- a. To monitor the performance of the Work.
- b. To determine the amount, kind, quality, sequence, frequency, and location of the Work to be paid for hereunder and, when completed, to measure such work for payment.
- c. To determine how the Work of this Contract shall be coordinated with the Work of others engaged simultaneously on or adjacent to the area(s) identified by these specifications.
- d. To make minor changes in the Work, as he or she deems necessary, provided such changes do not result in or net increase in the cost to the Village or Contractor.
- e. To review any and all questions in relation to the Contract and its contract performance, except as herein otherwise specifically provided, and his determination upon such review shall be final and conclusive upon the Contractor.

Documenting

A work log must be submitted monthly to the Village stating where and when work was performed. This log must include a report of the services performed, problems encountered, and plant health concerns. If provided by the village when it becomes available, the Contractor will need to record all maintenance work in real-time on a smartphone or tablet with the Village's work order management software.

Utility Installations and Structures

The Bid Documents do not contain data relative to existing utility installations and structures above and below the ground surface. It is the responsibility of the Contractor to make its own investigations to inform itself fully of the character, condition and extent of all such installations and structures as may be encountered and as may affect the Work. The Contractor shall protect all utility installations and structures from damage during the Work. All existing utilities damaged by the Contractor shall be repaired by the Contractor, at its expense, as directed by the Village representative. No separate payment shall be made for such protection or repairs to public utility installations or structures.

Preservation of Property

The Contractor shall preserve from damage all property along the line of work, or which is in the vicinity of or is in anywise affected by the Work, the removal or destruction of which is not called for by the specifications. This applies, but is not limited to vehicles parked in such parking lots, parking garages, vehicles transverse public or private right-of-ways, parks or otherwise, the public utilities, trees, lawn areas, sprinkler systems, building monuments, fences, all pipe and underground structures, public streets (except natural wear and tear of streets resulting from legitimate use thereof by the Contractor), and, wherever such property is damaged due to the activities of the Contractor, it shall be immediately restored to its original condition by the Contractor at its own expense.

- a. In case of failure on the part of the Contractor to restore such property or make good such damage or injury, the Village may, upon 48-hours written notice, proceed to repair, rebuild, or otherwise restore such property as may be deemed necessary, and the cost thereof will be deducted from any monies due or which may become due to the Contractor under this Contract.

Safety and Health Regulations

The Contractor shall comply with the Department of Labor Safety and Health Regulations for construction promulgated under the Occupational Safety and Health Act of 1970 (PL 91-596) and under Section 107 of the Contract Work Hours and Safety Standards Act (PL 91-54).

Environmental Considerations The Contractor, in the performance of the Work under this Contract, shall comply with all local, State and Federal laws, statutes, ordinances, rules and regulation applicable; and, in the event it violates any of the provisions of same, it shall be answerable to the local, state and Federal agencies designated by law for the protection and enforcement of the environment. In the event Village receives, from any of the environmental agents, a citation which is occasioned by an act or omission of the Contractor, its officers, employees or agents, it is understood and agreed that the Contractor shall automatically become a party-respondent under said citation; and the Village immediately shall notify the Contractor and provide it with a copy of said citation. The Contractor shall comply with the requirements of the citation and correct the offending condition(s) within the time stated in said citation and further shall be held fully responsible for all fines and/or penalties.

Traffic Regulations

During the execution of the Work, the Contractor shall not block with its vehicles(s) and equipment the entrance/exit ways of emergency vehicles, nor impede roadside traffic flows.

Release and Waiver

The Contractor hereby releases, waives, forever discharges, and will hold harmless the Village from any and all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from or in connection with the performance of the Work, which the Contractor may have or may hereinafter accrue or acquire, without limitation. Further, The Contractor agrees to release and hold harmless the Village from any and all claims arising from any errors, inconsistencies or omissions in the contract documents, including but not limited to these general terms, conditions, instructions, and technical specifications, of which the Contractor had actual notice or which the Contractor should otherwise have discovered through the exercise of reasonable diligence.

Indemnification

To the fullest extent permitted by law, Contractor waives any right of contribution against and shall defend, indemnify and hold harmless the Village, as well as any representative or employee of the Village, from and against all claims, damages, losses and expenses, injuries, or deaths, including but not limited to attorneys' fees, arising out of or resulting from or in connection with the performance of the Work, provided that any such claim, damage, loss or expense is caused by or alleged to be caused by an act or omission of Contractor, anyone directly or indirectly employed by the Contractor, or anyone for whose acts any of them may be liable in the performance of the Work, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity or contribution which would otherwise exist as to any party or person described herein.

In the event that the Contractor is requested but refuses to honor the indemnity obligations hereunder or to provide a defense, then the Contractor shall, in addition to all other obligations, (i) pay the cost of bringing any action to enforce this indemnity requirement, including but not limited to attorneys' fees, as well as (ii) pay any and all costs incurred by the Village in the defense of any litigation covered by this indemnity provision, including attorney's fees.

The Contractor hereby knowingly and intentionally waives the right to assert, under the case of *Kotecki v. Cyclops Welding Corp.*, 146 Ill. 2d 155 (1991) that Contractor's liability may be limited to the amount of its statutory liability under the Workers' Compensation Act, and agrees that Contractor's liability to indemnify and defend the Village is not limited by the so called "Kotecki Cap."

None of the foregoing provisions shall deprive the Village of any action, right or remedy otherwise available to it at law.

Performance Security

The successful Bidder shall furnish as performance security a Performance Bond and a Labor and Material Payment Bond acceptable to the Village prior to the start of any work. Each of the bonds shall be in the sum of 100% of the annual contract amount. Each of the bonds must be renewed for each contract year. The performance bond shall: 1) serve as security for faithful performance of the work; and 2) guarantee the work against defective workmanship and material for a period of not less than one (1) year following acceptance of the work. The Labor and Material Bond shall serve as security that all wages are paid and materials provided for the work are paid by the successful Bidder. For contract awards that are less than \$100,000.00, a Letter of Credit, in a form suitable to the Village, may be submitted as performance security, instead of a Performance Bond and a Labor and Material Payment Bond.

Letter of Credit - required content: Any letter of credit (herein after LC) submitted as performance security, as provided for in the Performance Security section of these Construction Supplemental Additional Conditions, must be established with the following required content.

The LC must be irrevocable, made in favor of the Village of Romeoville (Beneficiary), and for the account of the Bidder (Applicant). The aggregate amount of the LC must be at least 100% of the awarded contract amount. The bank issuing the LC must be acceptable to the Village of Romeoville. The expiration date of the LC must extend at least one (1) year beyond the anticipated completion date of the project and will be extended at the expense of the Bidder if need be. The LC must provide for partial drawings. Drawing(s) are to be made when the Village of Romeoville presents a letter to the issuing bank, signed by the Village, referencing the LC number and stating the amount of funds to be drawn against the LC and also containing the following declaration: "I hereby certify that the applicant has not performed as required by the contract established between the applicant and the Village of Romeoville". Payment(s) against the LC will be made by the issuing bank upon presentation of this letter.

Waiver of Lien

Where applicable, a Waiver of Lien and Contractor's Affidavit must be submitted by the Bidder, verifying that all subcontractors and material invoices have been paid prior to the Village approving final payment.

Termination

At any time after execution of the contract, the Village may terminate said contract for cause. Cause to terminate the contract exists if the Contractor institutes or consents to any proceeding(s) requesting relief or arrangement under the Federal Bankruptcy Act or any similar or applicable federal or state law, or if a petition under any federal or state bankruptcy or insolvency law is filed against the Contractor and such petition is not dismissed within sixty (60) days after the date of said filing, or if the Contractor admits in writing his inability to pay his debts generally as they become due, or if he makes a general assignment for the benefit of his creditors, or if a receiver, liquidator, trustee or assignee is appointed on account of his bankruptcy or insolvency; or if a receiver of all or any substantial portion of the Contractor's properties is appointed; or if the Contractor abandons the Work; or if he fails, except in cases for which extension of time is provided, to promptly and diligently perform the Work or to supply enough properly skilled workmen or proper materials for the Work; or if the Contractor disregards any laws, statutes, ordinances, rules, regulations or orders of any governmental body or public or quasi-public authority having jurisdiction of the Work or the site of the Project; or if he otherwise violates any provision of the contract documents. If cause for termination exists, the Village may, without prejudice to any right or remedy available to the Village at law or in equity and after giving the Contractor seven (7) days' written notice, terminate the contract with the Contractor. If the contract is terminated for cause, the Contractor shall be entitled to receive payment for any work performed prior to termination and accepted by the Village. Thereafter, the Contractor shall not be entitled to receive any further payment from the Village.

At any time after execution of the contract, the Village may terminate said contract without cause (that is, for any reason or for no reason whatsoever). Prior to terminating the contract without cause, the Village shall provide the Contractor with thirty (30) days written notice of its intent to terminate, and the Contractor shall be entitled to receive payment for (i) any work performed prior to said notice, (ii) any regularly-scheduled work performed and accepted during the thirty (30) day notice period, and (iii) any additional work during said thirty (30) day notice period that is authorized and approved by the Village in writing. Thereafter, the Contractor shall not be entitled to receive any further payment from the Village.

Village of Romeoville

Invitation to Bid

(Contract Tree Growing, Supply & Planting Program)

2025 – 2031 Contract Tree Growing, Supply & Planting Program

Intent

The intent of this Invitation to Bid is to enable the Village of Romeoville's Public Works (hereafter Village) to establish a relationship with a contractor to provide Tree Growing, Supply & Planting Services, as specified in this bid document.

This Invitation to Bid is open to all Contractors actively engaged in growing, supplying, and planting trees as specified herein. Bidders will be required to demonstrate their capability through references or by means acceptable to the Village. The contractor must have the ability to supply needed quantities.

Scope of Work: It is the intent of the Village to establish a relationship with one (1) nursery/firm for the growing, supplying, and planting of quality replacement trees on Village parkways, boulevards, and public property. All trees shall be planted in accordance with the following specifications. Bidders are requested to provide a unit price bid on each variety of tree listed in the tree species list.

This contract will be administered and direction given by the Superintendent of Operations.

Plantings will take place in either early spring or late fall, depending on the recommended arboricultural planting practices.

The Village expects to plant 2500 trees over the next 6 years, averaging about 420 trees per year. This information is solely provided to give the prospective vendor a concept of the Village's intent on establishing a relationship with a vendor. The actual number of trees to be planted is established by the Village Board through the establishment of an appropriation in the annual Village budget. This information shall not be interpreted by the Contractor as a guarantee.

Right to Change Scope of Work

Due to budget restrictions, the Village reserves the right to add or delete from the contract as required. No adjustments in contract unit prices or additional compensation will be made for decreases or increases in the quantities or services from the contract. Unit prices must be provided for each tree species in the tree species list.

Location of Work

All plantings will be made on Village property at various locations. The Village will furnish a location map for each year's program once a tree harvesting schedule has been provided from the contractor. All trees must be centered in the parkway at that point, or in line with adjoining parkway trees as directed by the Superintendent of Operations of Public Works.

Terms of Contract

The initial term of this contract shall commence on award of contract and be in full force to and including April 30, 2031, following the date and acceptance of the contract, subject, however, to the right of the Village to cancel and terminate the same at any time by giving a thirty (30) day notice in writing to the Contractor. In the event of such cancellation, the Contractor shall be entitled to receive payment for services and work performed, and materials, supplies, and equipment furnished under the terms of the contract prior to the effective date of such cancellation but

will not be entitled to receive any damages on account of such or any further payment whatsoever. Upon normal expiration of the contract, the Contractor shall continue, upon mutual agreement to provide services on a yearly basis, under the same terms and conditions, for a period not to exceed three (3) years.

Bid Evaluation/Award

Bids will be evaluated by using estimated quantities multiplied by the unit costs. Contract award shall be made based on the Total Extended Cost as listed on the Detail Cost Sheet, with an amount not to exceed the approved fiscal year budget; and based on the ability, in the estimation of Village staff, that the Contractor is capable of meeting the Village's specified planting schedule. The Village reserves the right to modify the estimates, or remove them in their entirety, whichever is in the best interest of the Village. The price listed on the Detailed Cost Sheet shall remain firm throughout the duration of the contract. Failure to record all requested prices may result in disqualification. Unit prices must be listed for each unit specified. In case of a mistake in the extended price total, the unit price shall govern. The price shall represent the entire cost of all requirements stated within this document and contract. No subsequent claim will be recognized for any surcharges, add-on costs, increases in material costs, freight charges, cost indexes, wages scales, fuel surcharges, packaging, or other rates affecting the industry or this project. The Village is exempt by law from paying sales tax on goods, equipment, and products. Unit prices shall not include any local, state, or federal taxes. During the contract period, the Village reserves the right to purchase any of the trees listed on the Detail Cost Sheet at the unit bid price. Exceptions to the specifications and requirements must be clearly identified.

Pre-planting Meeting

Following the award of contract by the Village Board, the successful Contractor shall be required to attend a "pre-planting meeting" scheduled by the Village prior to any planting operation. The pre-planting meeting will be held to clarify and review the upcoming scope of work on an annual basis.

Scheduling

A tree harvesting schedule shall be submitted to the Village that includes all of the trees listed including the year and season they will be planted. The Village intends to plant trees twice a year, in early spring and fall. A written schedule of planting shall be submitted to the Superintendent of Operations of Public Works a minimum of 2 months prior to digging to allow for Village inspection. If the Contractor finds it necessary to deviate from this schedule, the Superintendent of Operations of Public Works shall be notified prior to any changes being made. The Superintendent of Operations of Public Works shall be notified by the Contractor at least seven (7) working days prior to the start of the planting operation. When necessary to conform with the requirements of the grant received from the Morton Arboretum, coordination with a representative from the Morton Arboretum shall be established to witness the installation of the necessary trees.

General

All work must be completed to the satisfaction of the Superintendent of Operations of Public Works, and any question as to proper procedures or quality of workmanship will be resolved by same. The Contractor shall consult with the Superintendent of Operations of Public Works concerning the details and scheduling of the work contemplated herein and shall be governed by decisions of the Superintendent of Operations of Public Works. The Contractor is responsible for calling J.U.L.I.E. at 1-800-892-0123 to schedule joint locates for the planting of all trees under this contract and shall comply with all JULIE requirements. It will be required to provide notice to residents at least 48 hours prior to the start of any work detailing what is to be done.

Certification and Inspection

All contractors and suppliers and plant stock shall be certified by the Illinois Department of Agriculture. All nurseries that supply trees shall have been inspected by the Bureau of Plant and Aviary Protection under provision of the Illinois Insect Pest and Plant Disease Act, Section 16 et. Seq. of Chapter 5, Illinois Revised statutes. The Village shall inspect each tree 1 month prior to digging. The Village shall have first choice for trees previously tagged for the Village.

Safety

The Contractor shall exercise every precaution at all times for the protection of persons and properties. The safety provisions of all applicable laws and ordinances shall be strictly observed. The Contractor shall abide by all EPA, IDOT, and OSHA safety standards and regulations.

The Village is not responsible for site safety. The Contractor is solely and exclusively responsible for construction means, methods, technologies, and site safety. Any practice obviously hazardous in the opinion of the Contract Administrator shall be immediately discontinued by the Contractor upon his receipt of instructions from the Superintendent of Operations of Public Works to discontinue such practice.

At all times during the life of this contract, the Contractor shall observe and abide by all Federal, State, and local laws which in any way affect the conduct of the work and with all decrees and orders of courts of competent jurisdiction. Traffic Control and Protection: This item of work shall include furnishing, installing, maintaining, relocating, and removing all traffic control devices used for the purpose of regulating, warning, or directing traffic, pedestrians, and cyclists during the construction of this improvement. These items and procedures will be strictly enforced.

All traffic control shall conform to Illinois Department of Transportation safety specifications. Prior to blocking a Village street, the Contractor shall have the responsibility of notifying the Superintendent of Operations of Public Works at least 24 hours ahead. If correct traffic control is not used when performing work, the Village of Romeoville will stop the work until property street closure is accomplished.

The following traffic control requirements are of special importance. Conformance to these requirements, however, shall not relieve the Contractor from conforming to all other applicable requirements of the Standard Specifications for Road and Bridge Construction.

The governing factor in the execution and staging of work for this project is to provide the residents, pedestrians, cyclists, and motoring public with the safest possible travel conditions along the street section for this project. The Contractor shall so arrange his operations as to keep the closing of any street section to a minimum. All traffic control devices used on this project shall conform to the special provisions, traffic control standards, "Standard Specifications for Traffic Control Devices" and the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways", most recent editions. No modifications of these requirements will be allowed without prior written approval of the Contract Administrator. Traffic control devices include signs and their supports, signals, barricades with sandbags, channelizing devices, warning lights, arrow boards, flaggers, or any other device used for the purpose of regulating, warning or guiding traffic through the construction zone.

The Contractor shall be responsible for the proper location, installation, and arrangement of all traffic control devices. Special attention shall be given to advance warning signs during construction operations in order to keep lane assignment consistent with barricade placement at all times. The Contractor shall cover all traffic control devices which are inconsistent with detour or lane assignment patterns during the transition from one construction site to another.

Construction signs referring to daytime lane closures during working hours shall be removed or covered during non-working hours. The Contractor shall furnish, post, and remove "No Parking" signs as required and/or directed by the Contract Administrator.

The Contractor shall ensure that all traffic control devices they install are operational 24 hours a day, including Sundays and holidays.

The Contractor shall coordinate all traffic control work on this project with adjoining or overlapping projects, including barricade placement necessary to provide a uniform traffic detour pattern. When directed by the Contract

Administrator, the Contractor shall remove all traffic control devices which they furnish, install, and maintain under this bid, and such devices shall remain the property of the Contractor. All traffic control devices shall remain in place until specific authorization for relocation or removal is received from the Contract Administrator.

The Contractor shall provide a manned telephone on a continuous 24-hour-a-day basis to receive notification of any deficiencies regarding traffic control and protection and shall dispatch personnel, materials, and equipment to correct any such deficiencies. The Contractor shall respond to any call from the Village concerning any request for improving or correcting traffic control devices and begin making the requested repairs within two (2) hours from the time of notification.

When traveling in lanes open to public traffic, the Contractor's vehicles shall always move with and not against the flow of traffic. These vehicles shall enter or leave work areas in a manner which will not be hazardous to, or interfere with, traffic and shall not park or stop except within designated work areas. Personal vehicles shall not park within the right of way except in specific areas designated by the Contract Administrator.

Placement of all signs and barricades shall proceed in the direction of flow of traffic. Removal of all signs and barricades shall start at the end of the construction areas and proceed toward oncoming traffic unless otherwise directed by the Contract Administrator. Delays to the Contractor caused by complying with these requirements will be considered incidental to the item for Traffic Control and Protection, and no additional compensation will be allowed.

The Contract Administrator may require additional traffic control to be installed in accordance with standards and/or designs other than those included in these specifications and IDOT standards. In such cases, the standards and/or designs will be made available to the Contractor at least one (1) week in advance of the change in traffic control. This work and all traffic control necessary for proper prosecution of the work of this contract will be considered incidental to the contract and will not be included as a pay item.

Basis for Payment

This work shall be paid for at the contract unit price per type of tree planted at the unit cost on the Detailed Cost Sheet for each type of tree, which price shall include all labor, equipment, and materials necessary to plant said tree. Payment on any given invoice may be withheld by the Village for work not completed according to prescribed specifications. In this event, the Contractor must correct deficiencies at their own expense before any further payments will be made. Invoices for completed work must be submitted for payment within three months of said work being completed. Invoices shall be submitted prior to April 21st of each fiscal year (ending April 30th) and shall be paid by the Village within 60 days after approval.

Contractor's Representative

The Contractor shall always provide qualified supervision of each crew while working under this contract. Each supervisor must be able to converse in the English language. Each supervisor shall be authorized by the Contractor to accept and act upon all directives issued by the Contract Administrator. Failure of the supervisor to act on said directives shall be sufficient cause to give notice that the Contractor is in default of the contract unless such directives would create potential personal injury or safety hazards.

Subcontractors

Contractors responding to this Invitation for Bid shall provide information on the form provided with the Bid Sheet regarding the firm that will perform each portion of work by indicating the Contractor's name, address, phone and fax number, and the contact person.

Each portion of work shall indicate if the work is performed by the Contractor or subcontractor. If any first-tier subcontractor intends to subcontract work to their second-tier subcontractor(s), the second-tier subcontractor(s) shall also be listed below. The subcontractor(s) shall be bound by the conditions of the contract between the Village and the Contractor and shall perform in accordance with all terms of the contract and specifications. All required notices,

work orders, directives, and requests for emergency services will be directed to the Contractor. All directions given to the subcontractor on the work site shall bind the Contractor as if the notice had been given directly to the Contractor. Failure to list first and second-tier subcontractors may result in disqualification of the bid.

References

Bid submittals shall include at least three (3) references for services comparable to this specification. References shall include a company name, contact name, mailing address, phone number, and e-mail address if available. Bidders are advised that references may be contacted by the Village during the review of the bid submittals.

Nursery

The nursery shall be certified by the Illinois Department of Agriculture. The bidder shall provide license number and certification with the bid submittal. All nurseries that supply trees shall have been inspected by the Bureau of Plant & Avian Protection under provisions of the Illinois Insect Pest and Plant Disease Act, Section 16 et. Seq. of Chapter 5, Illinois revised statutes.

Field/Plot Location

The field(s) and/or plot(s) in which the trees will be grown shall be within 100 miles of the Village of Romeoville and have growing conditions similar to those in Romeoville.

Acreage

The nursery shall own/lease adequate acreage to grow the trees required within this contract. Any land that is leased shall be identified as such and lease documentation shall be included in the bid submittal.

Planting

The contract shall include 293 trees including a minimum variety of 10 species from the contract list to be planted prior to December 30, 2025, with additional 177 trees including a minimum variety of 10 species planted after March 1, 2026 prior to April 30, 2026. The remaining 2,030 trees shall be field grown and planted as liners, adequate tree quantities shall be planted commencing in Spring 2026 as necessary to ensure a supply of 2,030 trees for planting beginning in the Fall of 2026 and ending in the Spring of 2031. Trees shall not be transplanted after they have been lined in the field. See Exhibit A for species and quantity schedule. (See pages 19)

Maintenance

During the growing process, trees shall be cared for following ANSI Z60.1- 2004. Care shall include fertilization, pruning, and watering through drip irrigation that will allow for the trees to grow to the minimum planting size and condition, including balance and form. All work shall be performed by qualified personnel.

Reduced Quantities

The Village may reduce the overall quantities for any single planting season or for the entirety of the contract. If this were to occur, the Contractor will receive a change order to provide the quantities in later years, or the trees may be released so the Contractor could sell the trees to other buyers.

Additional Quantities

The Village may increase the overall quantities for any single planting season or for the entirety of the contract if the trees can be made available. The Contractor will add to the contract per each unit price with an approved change order from the Village. The Village may utilize unit prices, upon mutual agreement to extend additional plantings for up to a three-year period following April 2031 to infill or replace trees that may have died during the contract period.

Shortages

Due to unforeseen circumstances, such as weather, disease, insects, or other circumstances outside of the control of the Contractor, the Contractor may not have the ability to supply a limited quantity of a single, or multiple species required for a planting season. In these circumstances, the Contractor may acquire the trees through another certified nursery within a 100-mile radius of the Village. No further payment above the contracted amount will be paid by the Village should the Contractor acquire trees through another source. In the event that this occurs, the Contractor shall notify the Village 60 days prior to the planting season in which the trees are scheduled for planting and provide the village with a detailed plan including the name of the nursery or nurseries in which the contractor intends to acquire the trees. Prior to digging the trees or acquiring the trees, the Village will inspect and tag the trees at the alternate nurseries.

Village of Romeoville Construction Standards and Specifications For Parkway Trees

General

- All trees shall conform to the current standards of the American Association of Nurserymen.
- Trees shall not be planted within the following distances:
 - Ten feet (10') of any streetlight, fire hydrant and/or street sign.
 - Ten feet (10') from any manhole, catch basin, water buffalo box or utility structure
 - Five feet (5') from any buried utility line
 - Five feet (5') of a residential driveway or Ten feet (10') of a commercial driveway
 - Twenty feet (20') from the intersection of a residential, local, or minor street or Forty feet (40') from the intersection of a commercial, collector, or major street.
 - Corner lots shall conform to the Sight Triangle Ordinance (Ord 159.014)
- Field adjustments may be necessary for giving enough space to provide uniform tree growth.

Minimum Size/Quality

- Deciduous trees planted in parkways shall be a minimum size of **2 inch (2")** caliper BB measured six inches (6") above the root flare.
- The Village shall inspect each tree prior to being dug. All plants shall be wholesome, live, healthy and vigorous, free from plant diseases, insect pests and their eggs, and shall have healthy, normal top growth and root systems. Plants shall be nursery-grown stock and freshly dug. No heeled-in, cold storage, or collected stock shall be accepted.
- All plant material shall be in accordance with the AmericanHort: American Standard for Nursery Stock No. Z60.1-2014, USDA NRCS, and Manual of Woody Landscape Plants; Michael A. Dirr; Stipes Publishing, Champaign, Illinois; most current edition.

Tree Variety Planting Sequence

- Tree varieties shall be alternated to eliminate the chance of disease, enhance the beauty of parkway, eliminate the total loss of trees lining parkways in the event of a species or variety were to become diseased.
- The same species of tree can only be used every fifth (5th) tree when planted in a row.
- No single species of tree shall compile more than 30% of all parkway plantings.

Planting Season

- Regardless of calendar date, trees must be dormant at the time they arrive at the site of work or storage site. If trees are dug in-season, they must be properly watered and sheltered until the time of planting.
- Fall Planting: This work shall be performed from the time the plant becomes dormant until the ground cannot be satisfactorily worked.
- Spring Only Planting: This work shall be after the ground has thawed and before the tree breaks bud.

Excavation of Plant Holes

- The sides of all plant holes shall be angled at approximately 45 degrees. All plant holes shall be dug in such a manner that the inside surface of the holes shall be in a loose friable condition prior to planting. Glazed or compacted sides will not be permitted.
- Plant holes shall be twice the diameter of the root ball. The root ball shall set on compacted, undisturbed earth.
- On slopes, the depth of the excavation will be measured at the center of the hole.
- Plant holes shall be secured if to be left open and shall not be left unplanted for more than 24 hours.
- If a tree ring previously existed on the parkway and the tree is not being installed in the same location, the area of the pre-existing tree ring shall be brought to grade and restored with topsoil, seed and blanketed.

Planting Procedures

- Backfill may be excavated topsoil. The backfill, shall, at the time of planting, be in loose friable conditions.
- All trees/plants shall be placed in a plumb position and set at the same depth as they grew in the nursery field. Backfill shall be placed around the root system. Tamping or watering shall accompany the backfilling operation to eliminate air pockets. Set the base of the tree trunk two inches (2") above the surrounding soil.
- A thorough watering of trees/plants shall follow the backfilling operation. This watering shall completely saturate the backfill and be performed during the same day of planting. After the ground settles, as a result of the watering, additional backfill shall be placed to match the level of the finished grade. Approved watering equipment shall be at the site of the work and in operational condition prior to the planting operation. Under no circumstance shall water be obtained from a residential or commercial property spigot to be used at a jobsite.
- Balled and Burlapped/Basketed Plants: All trees must have the burlap, rope, and wire basket removed (or be a low-profile basket) at time of planting.
- Trees shall all be planted according to the ANSI, ISA and other nationally recognized planting specifications.
- See Appendix C: Example of Tree Planting Standard to be followed.

Mulching/Wrapping

- Immediately after watering, trees/plants shall be mulched. A layer of wood chips shall be used to cover the circular water saucer to a depth of four inches (4") when settled.
- All trees shall receive a 2-3 inch layer of hardwood mulch over the root ball and not touch the bark of the tree. The mulch shall be kept a minimum of 6 inches from the trunk of the tree.

Pruning Procedures

- Qualified personnel, experienced in horticultural practices and operations, shall perform all pruning. All pruning shall be done with sharp tools in accordance with the best horticultural practices.
- The ends of all broken and damaged roots of one quarter inch (1/4") or larger shall be pruned with a clean cut, removing only the injured portion. All broken branches, stubs, and improper cuts of former pruning shall be removed.

Locations of Trees to be Planted

- A representative of the Village of Romeoville shall designate locations of where trees are to be planted within the Village. A map and address list will also be provided labeling the locations of installation for each planting cycle/fiscal year (example below as Fall 2025 Tree Plantings).
- The locations will be within Village owned properties such as: street right of ways, parkways, parks, or other Village owned sites.
- An inventory of trees must be recorded digitally at the time of planting and provided to the Village. The minimum required fields of information recorded shall be as follows:
 - Photo of each tree planted, labeled with the tree location
 - GPS Coordinates
 - Tree Species (Common & Scientific Name)
 - Tree Size (Caliper)
 - Tree Condition (Excellent/Good/Fair)

Fall 2025 Tree Plantings



EXHIBIT A

Proposed Location/Quantities for Informational Purposes Only – Actual Determination will be made on an annual basis depending upon available budgetary funding. Allowable species of trees by Village ordinance. (Fall 2025 quantities may be incorporated into Spring 2026 dependent on the execution of the contract timing)

	Plantings
Poplar Ridge	153
Heritage Place	96
Malibu Bay	44
2025 Fall Total	293
Marquette Estates/Landings	45
Misty Ridge	27
Lakewood Estates	105
2026 Spring Total	177
Heley Meadows	108
Meadowdale Estates/Greenhaven	73
2026 Fall Total	181
Nottingham Ridge	98
Taylor Rd	23
Marquette Crossing West	32
2027 Spring Total	153
Park Sites	171
2027 Fall Total	171
Weslake E of Budler	141
Weslake W of Budler	97
2028 Spring Total	238
Wesglen	209
Airport Rd/Southcreek Pkwy	40
Marquette Crossing East	24
2028 Fall Total	273
Fieldstone/Stone Bluff	106
2029 Spring Total	106
Lakewood Phase 5	104
2029 Fall Total	104
Lakewood Phase 6	135
Lakewood Phase 7AB	93
Lakewood Phase 7C	25
2030 Spring Total	263

In parkways between four and six feet wide:

Common Name	Botanical Name
American Hornbeam	Carpinus caroliniana
Allegheny Serviceberry	Amelanchier laevis
American Hophornbeam aka Ironwood	Ostrya virginiana

In parkways greater than six feet wide:

Common Name	Botanical Name
Frontier Elm	Ulmus 'Frontier'
Patriot Elm	Ulmus 'Patriot'
Princeton Elm	Ulmus americana 'Princeton'
Prospector Elm	Ulmus davidiana var. japonica 'Prospector'
Smoothleaf Elm (Dutch elm disease resistant cultivars only)	Ulmus carpinifolia (Accolade, Discovery, Homestead, Pioneer & Regal cultivars)
Triump Elm	Ulmus 'Morton Glossy'
Summer Elixir Elm	Ulmus chenmoui 'JAB Morton'
Common Hackberry	Celtis occidentalis
American Hophornbeam aka Ironwood	Ostrya virginiana
American Linden aka Basswood	Tilia americana
American Yellowwood	Cladrastis kentukea
Crescendo Sugar Maple	Acer saccharum 'Morton'
Marmo Maple	Acer x freemanii 'Marmo'
Red Maple	Acer rubrum
State Street Maple	Acer miyabei 'Morton'
Sugar Maple	Acer saccharum
Bur Oak	Quercus macrocarpa
Chinkapin Oak	Quercus muehlenbergii
Red Oak	Quercus rubra
Shumard Oak	Quercus shumardii
Swamp White Oak	Quercus bicolor
White Oak	Quercus alba
Shingle Oak	Quercus imbricaria
Northern Pin Oak	Quercus ellipsoidalis
American Hornbeam	Carpinus caroliniana
Northern Catalpa	Catalpa speciosa
Purple Catalpa	Catalpa x erubescens 'Purpurea'
Espresso Kentucky Coffeetree (male)	Gymnocladus dioicus 'Espresso-JFS'
Kentucky Coffeetree	Gymnocladus dioicus
Sycamore aka Exclamation London Plant	Plantanus occidentalis
Ohio Buckeye	Aesculus glabra
Allegheny Serviceberry	Amelanchier laevis
Tulip Tree	Liriodendron tulipifera

Village of Romeoville

Contractors Insurance Requirements

Certificate of Insurance

Contractor agrees to provide and maintain certificates of insurance and an endorsement that adds the Village as an additional insured evidencing the minimum insurance coverage and limits set forth below during the term of the contract. Such policies shall be in force and from companies acceptable and satisfactory to the Village to afford protection against all claims for damages to public or private property, and injuries to persons, arising out of and during the contract term. All policies required in connection with this contract shall provide that the coverage of the Village shall be primary and noncontributory.

A copy of the certificate and endorsement of insurance shall name the Village of Romeoville, its officers, agents, employees, representatives and assigns as additional insured. The policy of insurance shall contain no provisions that invalidate the naming of the Village as additional insured. The insurance coverage and limits set forth below shall be deemed to be minimum coverage and shall not be construed in any way as a limitation on the Contractor's duty to carry adequate insurance or on the Contractor's liability for losses or damages under this contract.

Minimum insurance requirements shall be written for not less than the following, or greater if required by law:

Workman's Compensation:

1. State: Statutory
2. Applicable Federal Statutory
3. Employer's Liability \$500,000

Comprehensive General Liability: This includes Comprehensive Liability; Premises-operations; Independent Contractors' Products and Completed Operations; and Broad Form Property Damage.

Bodily Injury and Property Damage Combined

\$1,000,000 Each Occurrence
\$2,000,000 Annual Aggregate

Comprehensive Automobile Liability:

Bodily Injury and Property Damage Combined

\$1,000,000 Each Person
\$1,000,000 Each Occurrence

Umbrella Excess Liability:

\$2,000,000 Each Occurrence
\$2,000,000 Annual Aggregate

Certificate Holder:

Village of Romeoville
1050 W Romeo Rd.
Romeoville, Illinois 60446

All such insurance must include an endorsement whereby the insurer agrees to notify the Village at least 30 days prior to non-renewal, reduction or cancellation. The contractor shall cease operations if the insurance is cancelled or reduced below the required amount of coverage. All costs of insurance as specified herein will not be paid for separately but shall be considered as incidental to the contract.

BIDDER REFERENCES

Reference Name: Village of Schaumburg
Address: 714 S. Plum Grove Rd, Schaumburg, IL 60193
Telephone Number: 847-923-6688
Email: jbriski@schaumburg.com
Contact: Justin Briski, Forester

Reference Name: City of Naperville
Address: 180 Fort Hill Dr, Naperville, IL 60540
Telephone Number: 630-548-2982
Email: sauntry@naperville.il.us
Contact: Patti Girard, Project Manager

Reference Name: Village of Minooka
Address: 608 Twin Rails Dr, Minooka, IL 60447
Telephone Number: 815-467-8868
Email: ryan.anderson@minooka.com
Contact: Ryan Anderson, Superintendant of Public Works

See detailed Firm Resume/References attached.

Bidder References – June 2025

The Fields on Caton Farm, Inc.
Brian Neumann - President
Email: bneumann@fieldsnursery.com
Cell No. 630.742.9401

Reference Name: Village of Schaumburg

Address: 714 S Plum Grove Rd, Schaumburg, IL 60193-4336
Telephone: 847-923-6688
Email: jbriski@schaumburg.com
Contact: Justin Briski, Forester

Date: 2023-2026 – Tree Supply and Installation

Project Scope: Supply and Installation of parkway trees throughout the Village

Contract Award: May 2023

Contract Amount and Schedule:

FY 2023 = \$268,000.00 (100% Completion within Contract Terms)

FY 2024 = \$281,400.00 (100% Completion within Contract Terms)

FY 2025 = \$284,900.00 (100% Completion within Contract Terms)

FY 2026 = \$200,000.00 (Budget TBD)

Date: 2016-2023 - Contract Growing, Supply and Installation

Project Scope: Contract growing of trees, supply, and installation of 7000 parkway trees

Contract Award: January 2016 – April 2023

Contract Amount: \$2,100,000.00 (100% Completion within Contract Terms)

Reference Name: City of Naperville

Address: 180 Fort Hill Dr, Naperville, IL 60540
Telephone: 630-548-2982
Email: saunryp@naperville.il.us
Contact: Patti Girard, Project Manager

Date: 2022-2025 – Contract Requirement -Must own and Operate a Nursery

Project Scope: Supply & Install 1500+ parkway trees per year within City limits

Contract Award: January 2022

Contract Amount: \$2,000,000.00 over 4 years

Contract Schedule:

YR 2022 = \$435,000.00 (100% Completion within Contract Terms)

YR 2023 = \$472,000.00 (100% Completion within Contract Terms)

YR 2024 = \$477,000.00 (100% Completion within Contract Terms)

YR 2025 = \$500,000.00 (Awarded 12/17/2024, on schedule and within budget)

Date: 2018-2021 – Contract Requirement -Must own and Operate a Nursery

Project Scope: Supply & Install 1500+ parkway trees per year within city limits.

Contract Award: March 2018 -2021

Contract Amount: \$1,800,000.00 (100% Completion within Contract Terms)

Reference Name: Village of Minooka

Address: 608 Twin Rail Dr, Minooka, IL 60447
Telephone: 815-467-8868
Email: ryan.anderson@minooka.com
Contact: Ryan Anderson, Superintendent of Public Works

Bidder References – June 2025

The Fields on Caton Farm, Inc.

Brian Neumann - President

Email: bneumann@fieldsnursery.com

Cell No. 630.742.9401

Date: 2021-Current - Contract Growing, Supply and Installation

Project Scope: Contract Growing of Trees, Supply and Planting Program

Contract Term: 2021 – 2029

Contract Award: February 2021

Contract Amount: \$550,000.00 (Total Contract Amount 8 Year Term)

Contract Schedule:

YR 2021 = \$130,000.00 (100% Completion within Contract Terms)

YR 2022 = \$125,000.00 (100% Completion within Contract Terms)

YR 2023 = \$125,000.00 (100% Completion within Contract Terms)

YR 2024 = \$84,600.00 (Awarded)

YR 2025-2029 (TBD)

Date: 2016- 2020 – Supply and Installation

Project Scope: Supply and Installation (Multiple Programs)

Contract Schedule: 2016 - 2020

Multiple Contracts Total Amount = \$200,000.00

Reference Name: City of Joliet

Address: 150 W Jefferson Street, Joliet, IL 60432

Telephone: 815-724-4230

Contact: Jim Teiber, Forester

Date: 2014-2024 - Contract Growing, Supply and Installation

Project Scope: Contract growing of trees, supply, and installation of 10,000 parkway trees at 1000 per year

Contract Award: April 1, 2014

Contract Amount: \$2,100,000.00 (Total Contract Amount 10 Year Term)

Contract Schedule:

YR 2015 – YR 2024 = \$2,100,000.00 (100% Completion within Contract Terms)

Reference Name: Village of Oswego

Address: 100 Theodore Dr., Oswego, IL 60543

Telephone: 630-554-3242

Email: rgarcia@oswegoil.org

Contact: Russ Garcia, Public Works Supervisor

Date: 2023-2026 - Tree Supply and Installation

Project Scope: Supply and Installation of parkway trees throughout the Village

Contract Award: October 2023

Contract Schedule:

YR 2024 = \$64,000.00 (100% Completion within Contract Terms)

YR 2025 = \$75,000.00

YR 2026 (Budget TBD)

Bidder References – June 2025

The Fields on Caton Farm, Inc.
Brian Neumann - President
Email: bneumann@fieldsnursery.com
Cell No. 630.742.9401

Date: 2012-2023 - Multiple Year Supply and Installation of Parkway Trees
Project Scope: Supply and Installation of parkway trees throughout the Village.
Multiple Contracts Total Amount = \$1,150,000.00

Reference Name: City of Wheaton

Address: 821 W Liberty Dr, Wheaton, IL 60187
Telephone: 630-260-2122
Email: jackerlund@wheaton.il.us
Contact: Jason Ackerlund, Superintendent of Forestry

Date: 2024-2026 - Supply and Installation of Parkway Trees
Project Scope: Supply and Installation of parkway trees throughout the Village
Contract Amount: \$187,000.00 (Awarded May 2023)
Contract Schedule:
YR 2024 \$59,000.00 (100% Completion within Contract Terms)
YR 2025 \$61,000.00 (100% Completion within Contract Terms)
YR 2026 (Budget TBD)

Date: 2020-2022 - Supply and Installation of Parkway Trees
Project Scope: Supply and Installation of parkway trees throughout the Village
Contract Amount: \$100,000.00 (Multiple Years)

Reference Name: Village of Carol Stream

Address: 500 N Gary Ave, Carol Stream, IL 60188
Telephone: 630-871-6269
Email: jpauling@carolstream.org
Contact: Jason Pauling, Street Supervisor – Village of Carol Stream

Date: 2023-Current - Supply and Installation of Parkway Trees
Project Scope: Supply and Installation of parkway trees throughout the Village
Contact Term: 2023-2024
Contract Amount: \$75,000.00

Reference Name: Village of Bartlett

Address: 228 S Main St, Bartlett, IL 60103
Telephone: 630-837-0811
Email: schristensen@bartlett.il.gov
Contact: Sarah Christensen, Village Forester

Date: 2014-Current - Multiple Year Supply and Installation of Parkway Trees
Project Scope: Supply and Installation of parkway trees throughout the Village.
Multiple Contracts Total Amount = \$1,100,000.00

Bidder References – June 2025

The Fields on Caton Farm, Inc.
Brian Neumann - President
Email: bneumann@fieldsnursery.com
Cell No. 630.742.9401

Reference Name: Village of Mokena

Address: 11004 Carpenter St, Mokena, IL 60448
Telephone: 708-479-3900
Email: mcullen@mokena.org
Contact: Matt Cullen, Village Arborist

Date: 2014-Current - Multiple Year Supply and Installation of Parkway Trees

Project Scope: Supply and Installation of parkway trees throughout the Village

Multiple Contracts Total Amount = \$995,000.00

Reference Name: Village of Hanover Park

Address: 2041 W Lake St, Hanover Park, IL 60133-4301
Telephone: 630-823-5730
Email: jmosher@hpil.org
Contact: Joseph Mosher, Streets and Forestry Supervisor

Date: 2025-2027 – Parkway Tree Supply and Planting

Project Scope: Supply and Installation of parkway trees throughout the Village

Contract Schedule:

YR 2025 \$25,600.00 (Awarded)

YR 2026 - YR 2027 (TBD)

Date: 2019-2024 - Multiple Year Supply and Installation of Parkway Trees

Project Scope: Supply and Installation of parkway trees throughout the Village

Multiple Contracts Total Amount = \$280,000.00

Reference Name: Village of North Aurora

Address: 25 East State Street, North Aurora, IL 60542
Telephone: 331-385-6256
Email: brichter@northaurora.org
Contact: Brian Richter, Public Works Director

Date: 2023-2024 - Supply and Installation of Parkway Trees

Project Scope: Supply and Installation of parkway trees throughout the Village

Contract Schedule:

YR 2023 \$34,500.00 (100% Completion within Contract Terms)

YR 2024 \$35,000.00 (Contract Extension Approved 10/1/2024)

Bidder References – June 2025

The Fields on Caton Farm, Inc.
Brian Neumann - President
Email: bneumann@fieldsnursery.com
Cell No. 630.742.9401

Reference Name: Village of Hoffman Estates

Address: 1900 Hassell Rd, Hoffman Estates, IL 60169
Telephone: 847-781-2710
Email: nicholas.lackowski@vohe.org
Contact: Nick Lackowski, Village Forester

Date: 2024-2026 - Supply and Installation of Parkway Trees

Project Scope: Supply and Installation of parkway trees throughout the Village

Contract Schedule:

YR 2024 \$147,000.00 (100% Completion within Contract Terms)
YR 2025 \$254,000.00 - Awarded 2/24/2025
YR 2026 (Budget TBD)

Additional Municipal Clients

Village of Addison	Village of Plainfield
Village of Streamwood	Village of Bensenville
Village of Channahon	City of Crest Hill
Village of Frankfort	City of Lockport
Village of New Lenox	City of West Chicago

Private Sector - The Morton Arboretum – CRTI - Contract Growing of Trees & Delivery

Contact YR 1, 5-Year Term 2020-2025

Scope: Contract Grow 800 Trees per CRTI Species List
Contract Award October 2020, Contract Amount: \$124,825.00

Contact YR 2, 5-Year Term 2021-2026

Scope: Contract Grow 900 Trees per CRTI Species List
Contact Award November 2021, Contact Amount: \$132,775.00

Contact YR 3, 5-Year Term 2022-2027

Scope: Contract Grow 900 Trees per CRTI Species List
Contact Award December 2022, Contact Amount: \$144,125.00

Contact YR 4, 5-Year Term 2023-2028

Scope: Contract Grow 525 Trees per CRTI Species List
Contact Award December 2023, Contact Amount: \$80,175.00

Contact YR 5, 5-Year Term 2024-2029

Scope: Contract Grow 1200 Trees per CRTI Species List
Contact Award December 2024, Contact Amount: \$199,275.00

KEY PERSONNEL

Questions related to this document:

Name: Brian Neumann, President

Address: 2412 Hacker Drive, Crest Hill, IL 60403

Telephone Number: 815-744-7841 office, 630-742-9401 cell

Email: bneumann@fieldsnursery.com

Questions related insurance, background, corporate finances,

insurance: Name: Brian Neumann, President

Address: 2412 Hacker Drive, Crest Hill, IL 60403

Telephone Number: 815-744-7841 office, 630-742-9401 cell

Email: bneumann@fieldsnursery.com

Questions related to work performed under the contract, if awarded:

Name: Brian Neumann, President

Address: 2412 Hacker Drive, Crest Hill, IL 60403

Telephone Number: 815-744-7841 office, 630-742-9401 cell Email:

bneumann@fieldsnursery.com

Certified Arborist: Ronald VanDyke of ArborTek as needed,

Certification Attached

The International Society of Arboriculture

Hereby Announces That

Ronald Van Dyke, Jr.

Has Earned the Credential

ISA Certified Arborist®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan

Caitlyn Pollihan
CEO & Executive Director

19 May 2003

Issue Date

30 June 2027

Expiration Date

IL-4382A

Certification Number



ANSI National Accreditation Board

ACCREDITED

ISO 15189:2013

PERSONNEL CERTIFICATION

BODY

#0847

ISA Certified Arborist



™

CORPORATE AND FINANCIAL INFORMATION

Corporation:

Name: The Fields on Caton Farm, Inc.

Address: 2412 Hacker Drive

City: Crest Hill

State: Illinois

ZIP: 60403

FEIN: 36-392-7020

Illinois Secretary of State Certification Number: 5756-780-5 per attached Cert. of Good Standing

Company History & Background Statement:

Started in 1993 by Greg Neumann and now shepherded by his son Brian, The Fields on Caton Farm, Inc. is situated on 230 acres of fertile Will County farmland that has been nurtured by the Neumann family since the 1940s.

Featuring a beautiful retail Garden Center, a 5-acre walking garden, and 210 acres of cold-hardy perennials, shrubs, and trees, The Fields is a premier Midwest horticultural center.

- The Fields is *less than 4 miles from the southern border* of the Village.
- The Fields is a full-service commercial nursery with four business divisions:
Municipal - Wholesale - Landscape - Garden Center
- *Our facility is inspected/certified by the Illinois Department of Agriculture per the attached..*
- Our land is 100% owned by Brian Neumann and leased to The Fields and sole owner Brian Neumann per attached Statement of Lease.
- We have equipment and experienced personnel to serve the Village.

Our products and landscape design are on display in yards across Illinois since 1993 and throughout the *following northeastern municipalities since 2014:*

Addison	Frankfort	Mokena	Schaumburg
Bartlett	Hanover Park	Naperville	Streamwood
Bensenville	Hoffman Estates	New Lenox	West Chicago
Carol Stream	Joliet	North Aurora	Wheaton
Channahon	Lockport	Oswego	
Crest Hill	Minooka	Plainfield	

Our municipal division has planted more than 50,000 trees since the division started in 2014. Because of our extensive history working with municipalities, our coordination with the Village of Romeoville, including pre-construction, scheduling, and all documentation and work logs, will be as a seamless extension of Village staff. We also offer GIS-level locating of trees planted via the ArcGIS Survey 123 application to meet the GPS locating requirements.

In addition, The Fields is growing trees for The Morton Arboretum under multiple contracts.

Pending Lawsuits: NONE



To all to whom these Presents Shall Come, Greeting:

I, Alexi Giannoulas, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

THE FIELDS ON CATON FARM, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON NOVEMBER 23, 1993, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 13TH day of AUGUST A.D. 2025 .

State of Illinois

Declarations:

Certificate Number:
518-4330

Expires:
12/31/2025

Department of Agriculture
Bureau of Environmental Programs

The entity that appears on this certificate has complied with the provisions of the Illinois Pest and Plant Diseases Act, 505 Illinois Compiled Statutes 30/1, and rules and is hereby authorized to engage in the activity indicated below.

Certified Nurserymen

FIELDS ON CATON FARM, INC.
1850 CATON FARM RD
CREST HILL, IL 60403-0000



Bob A. Barth
Bureau Chief, Environmental Programs

The Plants were treated to control Japanese beetle according to the criteria for shipment to category 2 states as provided in the Colorado Japanese Beetle quarantine.

DUMAR LLC
501 RESERVE COURT – JOLIET, ILLINOIS 60431

To Whom it May Concern

Date: 01/01/2025

RE: Lease Agreement / Ownership of Land - Crest Hill 178 Acres

To Whom it May Concern,

I Brian Neumann the Sole Manager of Dumar LLC. EIN: 46-5572670 in the State of Illinois owns the total acreage to which The Fields on Caton Farm, Inc. operates. I Brian Neumann the President 100% shareholder of The Fields on Caton Farm, Inc. EIN: 36-3927020. The Fields on Caton Farm, Inc. has an active lease agreement with Dumar LLC until 2050.

If there should be any questions please contact me at 630.742.9401.

Sincerely,

A handwritten signature in blue ink, appearing to read 'B. Neumann', with a long horizontal flourish extending to the right.

Brian Neumann – President / Sole Manager

The Fields on Caton Farm, Inc. / Dumar LLC.

If it is the Contractor's intention to utilize a subcontractor(s) to fulfill the requirements of this contract, the Village must be advised of the subcontractor's company name, address, telephone and fax numbers, and a contact person's name at the time of bid submittal.		
Will you be utilizing a subcontractor?	YES	NO <u>XXX</u>
If yes, have you included all required information with your bid submittal?	YES <u>N/A</u>	NO <u>N/A</u>

INDEMNIFICATION: The Bidder hereby agrees to protect, defend, indemnify, and save harmless the Village against loss, damage, or expense from any suit, claim, demand, judgement, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Bidder be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Village.

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that

The Fields on Caton Farm, Inc. (Company Name) is not barred by law from submitting a bid to the Village for the project contemplated herein because of a conviction for prior violations of either Illinois Compiled Statutes, 720 ILCS 5/33 E-3 (Bid Rigging) or 720 ILCS 5/33-4 (Bid Rotating); and that

The Fields on Caton Farm, Inc. (Company Name) is not delinquent in payment of any taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1; and that

The Fields on Caton Farm, Inc. (Company Name) provides a drug-free workplace pursuant 30 ILCS 580/1, et seq.; and that

The Fields on Caton Farm, Inc. (Company Name) certifies they have a substance-abuse program and provide drug testing in accordance with 820 ILCS 130/11G, Public Act 095-0635; and that

The Fields on Caton Farm, Inc. (Company Name) is in compliance with the Illinois Human Rights Act 775 ILCS 5/1.101, et seq. including establishment and maintenance of sexual harassment policies and program.

The Fields on Caton Farm, Inc.
Bidder's Firm Name

B. Neumann - President
Signed Name and Title

2412 Hacker Drive

Brian Neumann, President
Printed Name and Title

Street Address

Crest Hill, IL 60403

bneumann@fieldsnursery.com
Email Address

City State Zip Code

815-744-7841
Phone Number

8/27/2025
Date

Village of Romeoville
SUBCONTRACTOR INFORMATION
(Must be submitted with bid sheet)

NONE -
Not Applicable

Sub-Contractor's Name: _____

Address: _____

Email Address: _____

Contact Person: _____ Phone #: _____

Type of Work Being Completed: _____

Sub-Contractor's Name: _____

Address: _____

Email Address: _____

Contact Person: _____ Phone #: _____

Type of Work Being Completed: _____

BID SHEET – Detailed Cost Sheet

Note: the Bidder must complete all portions of the Bid Sheet.

The undersigned, having examined the specifications and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned Bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating, (720ILCS 5/33E-1, et seq.) and is not delinquent in any taxes to the Illinois Department of Revenue. (65ILCS 5/11-42.1-1)

It is understood that the Village reserves the right to reject any and all bids and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than sixty (60) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Bidding Company Name: The Fields on Caton Farm, Inc.

TREE GROWING, SUPPLY & PLANTING PROGRAM

Botanical Name	Est. Contract Qty.	Unit Cost	Extended Cost
Carpinus Caroliniana	210	\$ 350.00	\$ 73,500.00
Amelanchier laevis	180	\$ 350.00	\$ 63,000.00
Ostrya virginiana	220	\$ 350.00	\$ 77,000.00
Ulmus 'Frontier'	20	\$ 350.00	\$ 7,000.00
Ulmus 'Patriot'	75	\$ 350.00	\$ 26,250.00
Ulmus americana 'Princeton'	20	\$ 350.00	\$ 7,000.00
Ulmus davidiana var. japonica 'Prospector'		\$ 350.00	\$
Ulmus carpinifolia (Accolade, Discovery, Homestead, Pioneer, & Regal cultivars)		\$ 350.00	\$

Ulmus 'Morton Glossy'	200	\$ 350.00	\$ 70,000.00
Ulmus chenmoui 'JAB Morton'	60	\$ 350.00	\$ 21,000.00
Celtis occidentalis	80	\$ 350.00	\$ 28,000.00
Tilia americana	140	\$ 350.00	\$ 49,000.00
Cladrastis kentukea	35	\$ 350.00	\$ 12,250.00
Acer saccharum 'Morton'	55	\$ 350.00	\$ 19,250.00
Acer x freemanii 'Marmo'		\$ 350.00	\$
Acer rubrum	220	\$ 350.00	\$ 77,000.00
Acer miyabei 'Morton'	20	\$ 350.00	\$ 7,000.00
Acer saccharum	140	\$ 350.00	\$ 49,000.00
Quercus macrocarpa	25	\$ 350.00	\$ 8,750.00
Quercus muehlenbergii	110	\$ 350.00	\$ 38,500.00
Quercus rubra	135	\$ 350.00	\$ 47,250.00
Quercus shumardii		\$ 350.00	\$
Quercus bicolor		\$ 350.00	\$
Quercus alba	100	\$ 350.00	\$ 35,000.00
Quercus imbricaria		\$ 350.00	\$
Quercus ellipsoidalis		\$ 350.00	\$
Catalpa speciosa	20	\$ 350.00	\$ 7,000.00
Catalpa x erubescens 'Purpurea'		\$ 350.00	\$
Gymnocladus dioicus 'Espresso-JFS'		\$ 350.00	\$
Gymnocladus dioicus	120	\$ 350.00	\$ 42,000.00
Plantanus occidentalis		\$ 350.00	\$

Aesculus glabra	115	\$ 350.00	\$ 40,250.00
Liriodendron tulipifera	200	\$ 350.00	\$ 70,000.00
<i>TOTALS</i>	2500 Trees	<i>TOTAL BID</i>	\$ 875,000.00

Our firm has not altered any of the written text within this document. Only those areas requiring input by the respondent have been changed or completed.

Village of Romeoville

SIGNATURES

(If an individual) Signature of Bidder _____ (Seal)

Business Address:

(If a co-partnership) Firm Name _____ (Seal)

Signed by _____ (Seal)

Business Address:

(If a corporation) Corporate Name The Fields on Catton Farm, Inc. (Seal)

Signed by B. L. (President)

Business Address: 2412 Hacker Dr.
Crest Hill, IL 60403

(Corporate Seal)

Insert
Names of
Officers'

President Brian Neumann

Secretary Thomas Gollick

Treasurer Thomas Gollick

Attest: Thomas R. Gollick (Secretary)

Phone Number 815-600-0642

BIDDER'S CERTIFICATE

The undersigned, having executed the attached bid for the **2025 - 2031 Contract Tree Growing, Supply & Planting Program** Contract, for the Village of Romeoville, Will County, State of Illinois, including the Notice to Bidders, Proposal Forms, General Terms, Conditions, Instructions, and Technical Specifications, Maintenance Schedule, Schedule of Prices, and all other documents, requirements, and certificates contained in the associated Village of Romeoville Request for Quotation, and based on the conditions and requirements therein, hereby states, affirms, and certifies that, should the contract be awarded to him, he agrees to enter into a contract with the Village of Romeoville in a form acceptable to said Village, and thereafter to execute the Work in strict accordance therewith, including compliance with the Insurance Requirements of the General Conditions.

Bidder Signature: 

Bidder Name: Brian Neumann

Bidder Company: The Fields on Caton Farm, Inc.

Date: 8/27/2025

Village of Romeoville

Proposal

TO THE OWNER, Village of Romeoville

1. Proposal of: Bid Sheet – Detailed Cost Sheet – Total Bid Amount

\$ 875,000.00

The Fields on Caton Farm, Inc. 2412 Hacker Drive, Crest Hill, IL 60403
(Name and address of bidder)

For the improvements described in the NOTICE TO CONTRACTORS.

2. In submitting this proposal, the undersigned declares that the only persons or parties interested in the proposal as principals are those named herein; and that proposal is made without collusion with any other person, firm or corporation.
3. The undersigned further declares that he has carefully examined the proposal, plans, specifications, from of contract, and special provisions (if any), and that he has inspected in detail the site of the proposed work, and that he has familiarized himself with all of the local conditions affecting the contract and the detailed requirements of construction, and understands that in making this proposal he waives all right to plead any misunderstanding regarding the same.
4. The undersigned further understands and agrees that if this proposal is accepted, he is to furnish and provide necessary machinery, tools, apparatus and other means of construction, and to do all of the Work, and to furnish all of the materials specified in the contract, except such materials as are to be furnished by the Owner, in the manner and at the time therein prescribed, and in accordance with the requirements therein set forth, and is fully responsible for the construction means, methods, techniques, sequences and safety procedures and programs incident thereto.
5. The undersigned declares that he understands that the quantities mentioned are approximate only and that they are subject to increase or decrease; that he will take in full payment therefore the amount and the summation of the actual quantities, as finally determined, multiplied by the unit prices shown in the schedule of prices referenced as the Bid Sheet Detailed Cost Sheet contained herein.
6. The undersigned further agrees that the unit prices submitted herewith are for the purpose of obtaining a gross sum, and for use in computing the value of extras and deductions; if there is a discrepancy between the gross sum bid and that resulting from the summation of the quantities multiplied by their respective unit prices, the latter shall apply.
7. The undersigned further agrees that if the Owner decides to extend or shorten the improvement, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, as provided in the specifications, he will perform the Work as altered, increased or decreased at the contract unit prices.
8. The undersigned further agrees to execute a contract for this work and present the same to the Owner within five (5) days after the date of notice of the award of the contract to him.

9. The undersigned further agrees to begin work not later than ten (10) days after the execution and approval of the contract, unless otherwise provided, and to prosecute the Work in such manner and with sufficient materials, equipment, labor and safety precautions as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is as essential part of the contract.
10. Accompanying this proposal is a bank draft, bank cashier's check, certified check, for the amount of ten percent (10%) of total bid amount, complying with the requirements of the specifications, and made payable to: _____
The amount of the check or draft is _____ (\$ _____).

If the proposal is accepted and the undersigned shall fail to execute a contract as required herein, it is hereby agreed that the amount of the check or draft substituted in lieu thereof, shall become the property of the Owner, and shall be considered as payment of damages due to delay and other causes suffered by the Owner because of the failure to execute said contract; otherwise said check or draft substituted in lieu thereof shall be returned to the undersigned.

ATTACH DRAFT, BANK CASHIER'S CHECK OR
CERTIFIED CHECK HERE

10% Bid Bond enclosed.

11. The undersigned submits herewith his schedule of prices covering the Work to be performed under this contract; he understands that he must show in the schedule the unit prices for which he proposes to perform each item of work; that the extensions must be made by him; and that if not so done, his proposal may be rejected as irregular.
12. The undersigned firm certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

Village of Romeoville
SIGNATURES

(If an individual) Signature of Bidder _____ (Seal)

Business Address:

(If a co-partnership) Firm Name _____ (Seal)

Signed By _____ (Seal)

Business Address:

(If a corporation) Corporate Name The Fields on Caton Farm, Inc. (Seal)

Signed By [Signature] (President)

Business Address: 2412 Hacker Dr.
Crest Hill, IL 60403

(Corporate Seal)

Insert Names of Officers Below:

President: Brian Neumann

Secretary: Thomas Gollick

Treasurer: Thomas Gollick

Attest: Thomas R. Gollick (Secretary)

Phone #: 815 600-0642

CONTRACT

Village of Romeoville 2025 – 2031

Contract Tree Growing, Supply & Planting Program

THIS AGREEMENT, is made and concluded this _____ day of _____, 20____, between Village of Romeoville, acting by and through its President and Board of Trustees (hereinafter the "Village"), and _____ (the Contractor), his/their/its executors, administrators, successors, or assigns (hereinafter the "Contractor").

WITNESSETH: That for and in consideration of the payment and agreements set forth in the Proposal hereto attached, to be made and performed by the Village, the Contractor hereby agrees that he shall, at his/their own proper cost and expense, to do all the Work, including furnishing all materials and labor necessary to complete the Work, in accordance with the terms, conditions, instructions, plans, and specifications attached hereto as EXHIBIT A and fully incorporated herein by reference.

IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

FOR THE VILLAGE OF ROMEOVILLE

By: _____

Title: John Noak, Village President

MUNICIPAL

SEAL

Attest: _____

Title: Dr. Bernice Holloway, Village Clerk

FOR THE CONTRACTOR: _____

By: _____

Title: _____

CORPORATE

SEAL

Attest: _____

Title: _____

NOTICE OF AWARD

To: _____

Project description: Contract Tree Growing, Supply & Planting Program 2025 – 2031

The Village has considered the bid submitted by you for the above-described work in response to its advertisement for bids dated _____.

You are hereby notified that your bid has been accepted for items in the amount of \$ _____.

You are required by the information for bidders to execute the agreement and required certificate(s) of insurance within ten (10) calendar days from the date of this notice to you.

If you fail to execute said agreement within the ten (10) days from the date of this notice, said owner will be entitled to consider all your rights arising out of the owner's acceptance of your bid as abandoned. The owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the owner.

Dated this _____ day of _____, 2025.

The Village of Romeoville

Owner

By: _____

Title: Village President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____

_____ this _____ day of _____, 2025.

By _____

Title _____

NOTICE TO PROCEED

To: _____ Date: _____

_____ Project: Village of Romeoville

_____ Contract Tree Growing, Supply &

_____ Planting Program 2025-2031

You are hereby notified to commence work in accordance with the Agreement

Dated _____

Mobilize and fully complete all bid items of the project on or before

_____ 2025.

The Village of Romeoville
Owner

By: _____

Title: Village President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED

Is hereby acknowledged by _____

_____,

this the _____ day

of _____, 2025

By _____

Title _____