

December 6, 2016

Romeoville Area Historical Society

Anticipated Operations

1. Right now our hours are 9:00 a.m. to 12:00 p.m. Monday and Friday or by appointment. During the other weekdays, one or two members may be at the museum infrequently working for 2 or 3 hours at the most. We hope to add an additional day during the week and 1 weekend day for maybe 4 hours a day. One of the additional days would probably be in the evening 6:00 p.m. to 9:00 p.m. These additional days will be predicated upon having volunteers to support the extra days.
2. We normally have 1 or 2 volunteers staffing the museum when it's open to the public or when it is closed and we are performing administrative duties. There are occasions when we may have 3 or 4 volunteers at the museum.
3. The only events we have at the museum are open houses which may be 4 times a year. We have monthly board meetings which rotate between afternoon and evening. The meetings are generally 2 hours long. It has been years since there was a field trip to our present location due to cramped quarters. However at our new location, we hope to have field trips from schools or senior citizen homes. These would be very infrequently though.
4. When we have an open house, 10- 30 people show up over the course of 4 hours. For our monthly meetings we have 6 to 15 people attending. If we have a school field trip, we would anticipate no more than 34 students and 2 school staff members attending. We would expect that a visit from a senior citizen home would number 5 to 10 people. We hold one or two community events a year, but these are held at the White Oak Library.
5. We have a commitment from the church that we can use their parking lot as long as they are not holding an event at the same time as our event.