



Task Order No. 24-12
Village of Romeoville, Illinois (OWNER)
and Robinson Engineering, Ltd. (ENGINEER)
Pursuant to Technical Services Agreement dated January 1, 2017

Project Information

Services Name: Professional Services – Construction Engineering for the Village Hall Parking Lot Expansion project.
Ref. REL Project #24-R0372.04

Services Description: The OWNER requests the ENGINEER to provide construction engineering services for the Village Hall Parking Lot Expansion project that includes construction of new hot-mix asphalt parking lot areas and multi-use path connections at the Village Hall. The project includes earth excavation, hot-mix asphalt binder and surface courses, aggregate base course, concrete sidewalk removal and replacement, curb and gutter removal and replacement, asphalt removal and replacement, storm sewer construction, pavement markings, lighting relocation and installation, sign removal and installation, restoration, and restoration.

Scope of Services

ENGINEER proposes the following services to OWNER, final scope of services to be determined by Owner:

Construction Engineering

- Preparation, administration and attendance at one (1) preconstruction meeting.
- Preparation of pre-construction meeting minutes.
- Shop drawing review(s). Budget includes one (1) re-submittal review.
- Part-Time Resident Engineer construction observation – budget includes 25 hours/week for 13 weeks = 325 hours.
- Preparation of CAD related files for contractor's use in preparing digital grading files for their GPS equipment.
- Construction layout/staking – budget includes sixty-two (62) hours of layout via a two-man crew and eight (8) hours of staking plan preparation.
- Responses to contractor inquiries
- Coordination with Geocon Professional Services (GPS) for subgrade inspection and testing and as well hot-mix asphalt (HMA) and Portland Cement Concrete (PCC) material testing and monitoring – budget includes \$12,998 GPS services.
- Preparation and review of change orders as necessary
- Review of contractor payment applications and preparation of payment recommendations
- Two (2) punch list inspection meetings with Village staff and contractor and preparation of two (2) punch lists.
- Project close out services to include review of final quantities, final contractor material testing reports, and receipt of contractor final documentation as outlined in the contract.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses (including all subconsultant fees - material testing services provided by Geocon Professional Services) with an estimated budget of \$90,900.00 (Ninety Thousand Nine Hundred Dollars and Zero Cents).



TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

ROBINSON ENGINEERING, LTD.

Joel Drabicki March 13, 2025
Joel Drabicki Date
Senior Engineer

OWNER:

VILLAGE OF ROMEOVILLE

Chris Drey Date
Public Works Director

Romeoville Project Number: _____
Romeoville Account Number: _____



Budgeting

Andy = \$1660

Randell = \$13,150

Jason = 125 x \$160 + Jason time = \$20,253

Me= submittals 4, DCEO 5, pre-con prep and minutes 4, admin. 10, invoices 5, close out 5, coord. 10 = 43*180 = \$8000

Geocon = \$7000

Total: