



Task Order No. 24-10
Village of Romeoville, Illinois (OWNER)
and Robinson Engineering, Ltd. (ENGINEER)

Pursuant to Technical Services Agreement dated January 1, 2017

Project Information

Services Name: Professional Services – Construction Engineering for DCEO Multi-Use Path Connections project.
Ref. REL Project #22-R0413.04

Services Description: The OWNER requests the ENGINEER to provide construction engineering services for the DCEO Multi-Use Path Connections project that includes construction of 0.78 miles of 10-foot wide Hot-Mix Asphalt (HMA) multi-use path at five (5) locations within the Village, removal and replacement of both HMA and Portland Cement Concrete (PCC) driveway aprons, PCC sidewalk replacement and associated restoration as needed.

Scope of Services

ENGINEER proposes the following services to OWNER, final scope of services to be determined by Owner:

Construction Engineering

- Preparation, administration and attendance at one (1) preconstruction meeting.
- Assist Village staff with contractor-related documentation needed relative to the Department of Commerce and Economic Opportunity (DCEO) grant requirements. Village staff to be responsible for all DCEO submissions and final documentation requirements per the grant administrator.
- Preparation of pre-construction meeting minutes.
- Shop drawing review(s). Budget includes one (1) re-submittal review.
- Part-Time Resident Engineer construction observation – budget includes 4 hours/day for 25 working days = 100 hours.
- Coordination with Homeowners Associations (Lakewood Falls and Wespark).
- Village staff and to provide all resident coordination and notifications.
- Construction layout/staking – budget includes ninety (90) hours of crew chief and land surveyor time and ten (10) hours of staking plan preparation.
- Responses to contractor inquiries
- Coordination with Geocon Professional Services (GPS) for material testing for both HMA and PCC – budget includes \$7,000 for subconsultant material testing services.
- Preparation and review of change orders as necessary
- Review of contractor payment applications and preparation of payment recommendations
- Two (2) punch list inspection meetings with Village staff and contractor and preparation of two (2) punch lists.
- Project close out services to include review of final quantities, final contractor material testing reports, and receipt of contractor final documentation as outlined in the contract.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses (including all subconsultant fees - material testing services provided by Geocon Professional Services) with a not-to-exceed amount of \$55,000.00 (Fifty-Five Thousand Dollars and Zero Cents).



TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

ROBINSON ENGINEERING, LTD.

Joel Drabicki 12-10-24
Joel Drabicki Date
Senior Engineer

OWNER:

VILLAGE OF ROMEOVILLE

Chris Drey Date
Public Works Director

Romeoville Project Number: _____
Romeoville Account Number: _____