

May 1, 2018

Kelly Rajzer
 Director of Parks and Recreation
 Romeoville Parks and Recreation
 900 West Romeo Road
 Romeoville, IL. 60446

Re: Additional Accessibility Consulting Services for the Romeoville Park and Recreation

Accessibility Consultation and Training Services, Inc. (ACTServices Inc.) is pleased to offer this proposal to provide accessibility consultation services to the Romeoville Park and Recreation. We thank you for your consideration in using us for your project.

The following letter outlines our understanding of the project, proposed scope of services and the estimated fee.

Project Understanding

We understand this project to involve a review of the Romeoville Park and Recreation park facilities to review the programs, policy, procedures, and facilities to determine their level of accessibility and to develop a Transition Plan. The 32 parks will be reviewed for their compliance with the 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG), and the proposed Outdoor Developed Areas standards. The parks and facilities will be reviewed as it relates to their program accessibility compliance (See Title II 35.150(b)). In addition, all elements will be evaluated using Equivalent Facilitation standards (ADAAG 103) and Dimensional Tolerances (ADAAG 104.1.1).

Additional Services

In addition to the basic park evaluation, additional enhancement and evaluation services will be provided. These additional services could be helpful for planning purposes and budgeting for the removal of an accessibility barrier. The additional services and their costs are as follows:

Additional Services	Costs
Prioritization of the access barrier related to its importance for removal as noted by the Americans with Disabilities Act Accessibility Guidelines (ADAAG) preamble.	\$1,200.00
Imbed pictures of the noted access issue within the report.	\$1,600.00
An estimated cost for the removal of the accessibility barrier would be provided within the accessibility barrier report using the Means ADA Compliance Pricing Guide.	\$2,300.00
Development of a Data Matrix to allow for sorting of assessment data by elements such as type of element, location, accessibility barrier, etc. as a planning tool.	\$2,800.00
Total Additional Services	\$7,900.00

We hope this proposal meets with your approval. Please let me know if you have any questions. We are looking forward to the possibility of working with the Romeoville Park and Recreation Department on this project. If the provision set forth in this proposal meet with your approval, please sign and return a copy to us for our files.

Thank you for your consideration.

Respectfully Submitted,



Mark Trieglaff
President
Accessibility Consultation and Training Service

Kelly Rajzer, Director of Parks and Recreation

Date