

# **Village of Romeoville**

*1050 W Romeo Rd*



## **Meeting Minutes**

**Wednesday, November 2, 2016**

**6:02 PM**

**Village Hall Board Room**

**1050 W. Romeo Rd.**

### **Village Board - Workshop Meeting**

## 1. CALL TO ORDER-Roll Call

**Present** 7 - Jose Chavez, Linda Palmiter, Ken Griffin, Dave Richards, Sue A. Micklevitz, Brian A. Clancy Sr., and John Noak

## 2. POSTING OF COLORS-PLEDGE OF ALLEGIANCE

## 3. ITEMS FOR DISCUSSION

[16-2285](#)

### **Recognition of Chris Benigno**

Mayor Noak thanked Chris Benigno for his years of service to the Veteran's Commission and presented him with a token of the Village's appreciation.

Chris thanked the Mayor and Board. He stated that it has been a pleasure serving his community and he urged residents to get involved.

[16-2286](#)

### **Recognition of the Romeoville Flag Football Team**

Mayor Noak recognized three Romeoville Flag Football Teams who won their respective level championships.

Students from the Lewis University Nursing Program spoke of the Catch Kids Club which promotes healthy eating and staying active. They are hosting an event on November 9th from 5-7 at St Andrews. This is open to everyone in the community.

[RES16-2118](#)

### **A Resolution Waiving the Public Bidding Process and Authorizing a contract with Cartegraph (Current Vendor)**

Mrs Caldwell reported that the Village currently utilizes Cartegraph as our asset management software. Cartegraph is introducing a new web based product line. This new OMS software is a great enhancement. She gave a brief overview of the enhancements. Staff researched various asset management software systems and it was found that Cartegraph is more advanced and provides a program specifically designed for the needs of public works and provides a wider range of functionality than many others. The three year cost includes license fees, implementation, data conversion support and training. Funds for this upgrade have been included in the 2015/2016 budget surplus. The other part of this is the YourGov online work order system for residents. She gave a brief presentation of this feature.

Mayor Noak stated that technology upgrades are necessary. This is a wise

investment.

Trustee Chavez stated that this is an awesome company. This can be used by other departments as well. He is glad that this is coming out of budget surplus.

Trustee Micklevitz asked for a specific example of how it is used. Mr Bjork replied that one of the assets we can track is signs which is a federal mandate.

Chris Braasch informed the Mayor and Board of the upcoming Harvest Saturday event which will be held on November 19th at St Andrew's Church. They are in need of volunteers. Visit the website for more information [andrewcc.org/harvestsaturday](http://andrewcc.org/harvestsaturday). Collection boxes are also out throughout the Village facilities.

[RES16-2223](#) **Waiving the Bids and Authorizing the Installation of a new Access Control System from Tri Electronics**

Mrs Caldwell reported that a goal of the IT Department has been to bring all departments together on the same system whenever possible. We have been working on combining the access control systems for each building. Currently the Village Hall, Police, Fire Station 1 and Recreation Center are on the same system. We are asking for approval to complete Fire Station 2 and 3. The cost for both buildings will be \$23,060. Funds will be from the 15/16 budget surplus. Tri Electronics is the current vendor on this, therefore we are requesting the Board waive the bids.

Trustee Micklevitz stated that this allows staff to know who is coming and going. She than asked what a fob is. Mrs Caldwell replied that it is an electronic device which gives you access to the building. Mayor Noak held up an example of the fob we use.

[RES16-2220](#) **A Resolution Authorizing the Execution of a Pathway Facility and Right of Way Maintenance Easement Agreement with R. Daniel Conlon, Bishop of the Roman Catholic Diocese of Joliet, Illinois, as Successor Trustee under the provisions of the Trust Agreement Dated December 31, 1949**

Mr Vogel reported that this approves an easement agreement with the Roman Catholic Diocese of Joliet for the construction and maintenance of a paved path for pedestrian, bicycle and other non motorized traffic. The path will provide access from the Troutman and Dams development to the

Village's Murphy Park site. The Village will receive the easement at no charge, but will be solely responsible for the installation, maintenance and upkeep of the pathway.

Mayor Noak stated that this is much safer than walking along Route 53.

Trustee Micklevitz added that this is adjacent to the cemetery-not through it.

[RES16-2222](#)

**A Resolution Authorizing the Execution of a License Agreement with 1149 Frontage LLC, an Illinois limited liability company (Smart Cube Storage facility signage)**

Mr Vogel reported that this agreement with 1149 Frontage LLC would authorize the placement of an illuminated sign to advertise the Smart Cube self storage facility located on the I-55 Frontage Road. The license agreement would also allow a connection to the electric power lines serving Village streetlights in the vicinity due to the difficulty encountered by the developer in obtaining power for the sign from other sources.

#### 4. ADJOURNMENT

**A motion was made by Griffin, seconded by Clancy, that this Meeting be Adjourned at 6:14 p.m. The motion carried by the following vote:**

**Aye:** 6 - Chavez, Palmiter, Griffin, Richards, Micklevitz, and Clancy

**Non-voting:** 1 - Noak